

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____		
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
1	Accountable Forms #51	130.00	3000	390,000.00		-		-	3,000	390,000.00		-	
2	Accountable Forms #52	235.00	170	39,950.00	50	11,750.00	50	11,750.00	60	14,100.00	10	2,350.00	
3	Accountable Forms #53	137.00	180	24,660.00	50	6,850.00	50	6,850.00	60	8,220.00	20	2,740.00	
4	Accountable Forms #54	143.00	115	16,445.00	50	7,150.00	50	7,150.00	10	1,430.00	5	715.00	
5	Accountable Forms #56	190.00	200	38,000.00		-		-	200	38,000.00		-	
6	Accountable Forms #58	110.00	40	4,400.00	10	1,100.00	10	1,100.00	10	1,100.00	10	1,100.00	
7	Accountable Forms #CTC Corporation	142.00	40	5,680.00	10	1,420.00	10	1,420.00	10	1,420.00	10	1,420.00	
8	Accountable Forms #CTC Individual	142.00	800	113,600.00		-		-	800	113,600.00		-	
9	Acknowledgement Receipt for Equipment	330.00	2	660.00	2	660.00		-		-		-	
10	Adaptor	35.00	2	70.00	1	35.00	1	35.00		-		-	
11	Adding Machine Ribbon	45.00	6	270.00	3	135.00		-		-	3	135.00	
12	Adding Machine Tape	18.00	12	216.00	3	54.00	3	54.00	3	54.00	3	54.00	
13	Air Disinfectant Spray	195.00	3	585.00	2	390.00	1	195.00		-		-	
14	Air Freshener 280ml	225.00	172	38,700.00	78	17,550.00	29	6,525.00	48	10,800.00	17	3,825.00	
15	Air Refreshener	94.05	6	564.30	2	188.10	2	188.10	2	188.10		-	
16	Airconditioner	35,000.00	1	35,000.00	1	35,000.00		-		-		-	
17	Albatros	55.00	252	13,860.00	63	3,465.00	65	3,575.00	60	3,300.00	64	3,520.00	
18	Alcohol 70% Big	85.00	100	8,500.00	50	4,250.00		-	50	4,250.00		-	
19	Alcohol, rubbing, 500ml	42.00	1607	67,494.00	538	22,596.00	285	11,970.00	456	19,152.00	328	13,776.00	
20	Aprchmant Paper	168.95	1	168.95	1	168.95		-		-		-	
21	Assorted Cartolina 20's/pack	73.25	10	732.50	5	366.25		-	5	366.25		-	
22	Broom Bagiuo	119.60	20	2,392.00		-	20	2,392.00		-		-	
23	Ballpen	330.05	975	321,798.75	311	102,645.55	195	64,359.75	285	94,064.25	184	60,729.20	
24	Ballpen (Faber Castell)	650.00	1	650.00	1	650.00		-		-		-	
25	Ballpen, HBW Black	75.00	6	450.00	3	225.00	2	150.00	1	75.00		-	
26	Ballpen, refill, parker	150.00	4	600.00	2	300.00	2	300.00		-		-	
27	Barrel bolt	45.00	1	45.00		-		-	1	45.00		-	
28	Bath Soap	21.00	406	8,526.00	156	3,276.00	150	3,150.00	50	1,050.00	50	1,050.00	
29	Bathroom Soap	20.75	20	415.00	5	103.75	5	103.75	5	103.75	5	103.75	
30	Battery AA 2pcs/packet	45.50	383	17,426.50	125	5,687.50	87	3,958.50	100	4,550.00	71	3,230.50	
31	Battery AAA	58.00	141	8,178.00	54	3,132.00	24	1,392.00	37	2,146.00	26	1,508.00	
32	Battery Alkaline, "AA" Heavy Duty	38.15	12	457.80	3	114.45	3	114.45	3	114.45	3	114.45	
33	Battery D Alkaline	80.70	5	403.50	2	161.40	1	80.70	1	80.70	1	80.70	
34	Battery megaphone	80.70	40	3,228.00	10	807.00	10	807.00	10	807.00	10	807.00	
35	Baygon Insect Spray	295.00	12	3,540.00	3	885.00	3	885.00	3	885.00	3	885.00	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								Date Submitted: _____	
				Regular	Contingency		TOTAL						
Department/Office: ALL OFFICES				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
36	Baygon spray	325.00	32	10,400.00	14	4,550.00		-	12	3,900.00	6	1,950.00	
37	Bicycle Plate	80.00	1000	80,000.00	1,000	80,000.00		-		-		-	
38	Blade for Heavy Duty Cutter	10.90	6	65.40	6	65.40		-		-		-	
39	Bond Paper (Assorted)	230.00	4	920.00	4	920.00		-		-		-	
40	Bond Paper (Short)	180.00	10	1,800.00	5	900.00	5	900.00		-		-	
41	Bond Paper A4 70gsm	125.35	15	1,880.25	5	626.75	5	626.75	5	626.75		-	
42	Bond Paper Legal	220.00	504	110,880.00	196	43,120.00	172	37,840.00	80	17,600.00	56	12,320.00	
43	Bond Paper PG A4	125.35	48	6,016.80	12	1,504.20	12	1,504.20	12	1,504.20	12	1,504.20	
44	Bond Paper PG Premium Grade Legal	144.30	43	6,204.90	18	2,597.40	8	1,154.40	8	1,154.40	9	1,298.70	
45	Bond Paper Short	210.00	315	66,150.00	92	19,320.00	88	18,480.00	82	17,220.00	53	11,130.00	
46	Bond Paper, A4 (Premium Grade)	125.35	30	3,760.50	10	1,253.50	10	1,253.50	5	626.75	5	626.75	
47	Bond Paper, Long ( Premium Grade )	130.50	40	5,220.00	10	1,305.00	10	1,305.00	10	1,305.00	10	1,305.00	
48	Book End Metal Big	300.00	24	7,200.00		-	12	3,600.00	12	3,600.00		-	
49	Book paper (long)	250.00	24	6,000.00	6	1,500.00	12	3,000.00	6	1,500.00		-	
50	Book paper (short)	240.00	36	8,640.00	12	2,880.00	18	4,320.00	6	1,440.00		-	
51	Book Paper A3	680.00	16	10,880.00	4	2,720.00	4	2,720.00	4	2,720.00	4	2,720.00	
52	Book Paper A4	900.00	24	21,600.00	6	5,400.00	6	5,400.00	6	5,400.00	6	5,400.00	
53	Book Paper Legal	250.00	715	178,750.00	266	66,500.00	224	56,000.00	132	33,000.00	93	23,250.00	
54	Book Paper Printed Form	1,500.00	10	15,000.00	3	4,500.00	3	4,500.00	3	4,500.00	1	1,500.00	
55	Book Paper Short	145.00	447	64,815.00	152	22,040.00	120	17,400.00	101	14,645.00	74	10,730.00	
56	Book Paper, long (Multicopy)	162.95	80	13,036.00	20	3,259.00	20	3,259.00	20	3,259.00	20	3,259.00	
57	Book Paper, short (Multicopy)	240.00	40	9,600.00	10	2,400.00	10	2,400.00	10	2,400.00	10	2,400.00	
58	Bookbinder with Bolt (Copyright) @ 300/pc	300.00	50	15,000.00		-		-	50	15,000.00		-	
59	Broom Soft (Tambo)	125.35	2	250.70	1	125.35		-	1	125.35		-	
60	Boots White Size 9	550.00	15	8,250.00	15	8,250.00		-		-		-	
61	Boots White/Black # 8 & 9	550.00	5	2,750.00		-	5	2,750.00		-		-	
62	Boots White/Black #8 & 9	550.00	5	2,750.00		-	5	2,750.00		-		-	
63	Borther Ink LC37 Colored & Black	3,115.00	2	6,230.00	1	3,115.00		-	1	3,115.00		-	
64	Bostitch Staple Wire	58.00	20	1,160.00	5	290.00	5	290.00	5	290.00	5	290.00	
65	Broom Soft	125.35	155	19,429.25	60	7,521.00	32	4,011.20	44	5,515.40	19	2,381.65	
66	Broom Stick	19.76	10	197.60		-	10	197.60		-		-	
67	Brother Ink LC57 - Black	1,250.00	8	10,000.00	2	2,500.00	2	2,500.00	2	2,500.00	2	2,500.00	
68	Brother Ink LC57 - Cyan	1,250.00	8	10,000.00	2	2,500.00	2	2,500.00	2	2,500.00	2	2,500.00	
69	Brother Ink LC57 - Magenta	1,250.00	8	10,000.00	2	2,500.00	2	2,500.00	2	2,500.00	2	2,500.00	
70	Brother Ink LC57 - Yellow	1,250.00	8	10,000.00	2	2,500.00	2	2,500.00	2	2,500.00	2	2,500.00	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____		
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
71	Brown Envelope Legal	4.00	695	2,780.00	230	920.00	145	580.00	180	720.00	140	560.00	
72	Brown Envelope Short	3.00	430	1,290.00	170	510.00	70	210.00	145	435.00	45	135.00	
73	Brown Folder Long	5.00	520	2,600.00	283	1,415.00	120	600.00	66	330.00	51	255.00	
74	Brown Folder Short	4.00	193	772.00	65	260.00	45	180.00	50	200.00	33	132.00	
75	Bulb 10 watts	35.00	2	70.00	2	70.00		-		-		-	
76	Bulb Trio (20 watts)	195.00	6	1,170.00	3	585.00		-	3	585.00		-	
77	Bundy Card	3.50	100	350.00	50	175.00	50	175.00		-		-	
78	Calculator	970.10	30	29,103.00	18	17,461.80	2	1,940.20	10	9,701.00		-	
79	Calculator Desktop LCD 12 digits	163.30	10	1,633.00	4	653.20	2	326.60	2	326.60	2	326.60	
80	Calculator Scientific 10 digits	413.15	10	4,131.50	4	1,652.60	2	826.30	2	826.30	2	826.30	
81	Cambric Board	75.00	30	2,250.00	30	2,250.00		-		-		-	
82	Cambric Paper	35.00	155	5,425.00	75	2,625.00	25	875.00	25	875.00	30	1,050.00	
83	Canon 740	750.00	7	5,250.00	2	1,500.00	3	2,250.00	1	750.00	1	750.00	
84	Canon 741 Cyan	750.00	3	2,250.00	2	1,500.00		-	1	750.00		-	
85	Canon 741 Magenta	750.00	3	2,250.00	2	1,500.00		-	1	750.00		-	
86	Canon 810	295.00	72	21,240.00	24	7,080.00		-	24	7,080.00	24	7,080.00	
87	Canon 810 Ink	1,450.00	49	71,050.00	14	20,300.00	12	17,400.00	13	18,850.00	10	14,500.00	
88	Canon CL41 Colored	1,550.00	24	37,200.00	8	12,400.00	6	9,300.00	6	9,300.00	4	6,200.00	
89	Canon Ink 810	1,450.00	55	79,750.00	22	31,900.00	13	18,850.00	11	15,950.00	9	13,050.00	
90	Canon Ink 811	1,400.00	46	64,400.00	18	25,200.00	8	11,200.00	11	15,400.00	9	12,600.00	
91	Canon Ink CL41 Colored	1,500.00	6	9,000.00	2	3,000.00	2	3,000.00	2	3,000.00		-	
92	Canon Ink Refill Black	200.00	15	3,000.00	10	2,000.00	2	400.00	1	200.00	2	400.00	
93	Canon Ink Refill Cyan	200.00	15	3,000.00	10	2,000.00	2	400.00	1	200.00	2	400.00	
94	Canon Ink Refill Magenta	200.00	15	3,000.00	10	2,000.00	2	400.00	1	200.00	2	400.00	
95	Canon Ink Refill Yellow	200.00	15	3,000.00	10	2,000.00	2	400.00	1	200.00	2	400.00	
96	Canon Laid	895.00	2	1,790.00	2	1,790.00		-		-		-	
97	Canon PG40	1,450.00	58	84,100.00	21	30,450.00	20	29,000.00	9	13,050.00	8	11,600.00	
98	Canon PG41	1,550.00	54	83,700.00	29	44,950.00	15	23,250.00	5	7,750.00	5	7,750.00	
99	Canon Toner iR1024	4,950.00	4	19,800.00	1	4,950.00	1	4,950.00	1	4,950.00	1	4,950.00	
100	Canvass	340.00	42	14,280.00	12	4,080.00	12	4,080.00	9	3,060.00	9	3,060.00	
101	Carbon Film - Legal	341.95	366	125,153.70	103	35,220.85	74	25,304.30	108	36,930.60	81	27,697.95	
102	Carbon Paper Short	250.00	3	750.00	3	750.00		-		-		-	
103	Carbon Plastofoil	785.00	2	1,570.00	2	1,570.00		-		-		-	
104	Cartolina Assorted 20pcs/pack	73.25	234	17,140.50	124	9,083.00	50	3,662.50	40	2,930.00	20	1,465.00	
105	Cartridge Epson LX300 Ribbon	80.45	30	2,413.50	10	804.50	10	804.50	10	804.50		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
106	Cartridge LX300+	80.45	15	1,206.75	5	402.25		-	10	804.50		-	
107	Cash Book	685.00	80	54,800.00	40	27,400.00		-	40	27,400.00		-	
108	Cash Disbursement Jorunal with Print	3.00	2500	7,500.00	500	1,500.00	500	1,500.00	500	1,500.00	1,000	3,000.00	
109	Cash Disbursement Jorunal without Print	3.00	2500	7,500.00	500	1,500.00	500	1,500.00	500	1,500.00	1,000	3,000.00	
110	Cash Tickets @ 2.00	147.00	500	73,500.00		-		-	500	73,500.00		-	
111	Cash Tickets @ 5.00	147.00	500	73,500.00		-		-	500	73,500.00		-	
112	Casio Calculator AX1205	800.00	1	800.00	1	800.00		-		-		-	
113	Casio Calculator DM12MS	990.00	1	990.00	1	990.00		-		-		-	
114	Catering Services	250.00	120	30,000.00	30	7,500.00	30	7,500.00	30	7,500.00	30	7,500.00	
115	CD Rewritable	19.05	50	952.50	50	952.50		-		-		-	
116	CD-RW	85.00	12	1,020.00	6	510.00		-		-	6	510.00	
117	Cellophane	10.00	50	500.00	50	500.00		-		-		-	
118	Cellophane Cover	27.00	3	81.00		-		-	3	81.00		-	
119	Chair Executive	5,500.00	2	11,000.00		-		-	2	11,000.00		-	
120	Chair Monobloc	250.70	20	5,014.00	20	5,014.00		-		-		-	
121	Chair monobloc, color beige	261.60	100	26,160.00	25	6,540.00	25	6,540.00	25	6,540.00	25	6,540.00	
122	Check Disbursement Jorunal with Print	3.00	2500	7,500.00	500	1,500.00	500	1,500.00	500	1,500.00	1,000	3,000.00	
123	Check Disbursement Jorunal without Print	3.00	2500	7,500.00	500	1,500.00	500	1,500.00	500	1,500.00	1,000	3,000.00	
124	Chlorine	170.00	487	82,790.00	122	20,740.00	123	20,910.00	124	21,080.00	118	20,060.00	
125	CL-40 Color ink	1,450.00	6	8,700.00	2	2,900.00	2	2,900.00	2	2,900.00		-	
126	Cleanser	48.00	2	96.00	1	48.00	1	48.00		-		-	
127	Cleanser Powder 350grams	18.30	6	109.80	6	109.80		-		-		-	
128	Clip Backfold 18mm	11.45	2	22.90		-	2	22.90		-		-	
129	Clip Backfold 25mm	15.30	4	61.20	1	15.30	1	15.30	1	15.30	1	15.30	
130	Clip Backfold 25mm	8.00	2	16.00		-	2	16.00		-		-	
131	Clip Backfold 25mm 1"	15.30	1	15.30	1	15.30		-		-		-	
132	Clip Backfold 32mm	18.30	4	73.20	1	18.30	1	18.30	1	18.30	1	18.30	
133	Clip Backfold 50 mm	45.80	2	91.60		-		-		-	2	91.60	
134	Clip Backfold 50mm 12s/box	45.80	5	229.00	3	137.40	2	91.60		-		-	
135	Clip Board with Cover	90.00	4	360.00	1	90.00	1	90.00	1	90.00	1	90.00	
136	Clip, backfold, 25mm, 12s/box	15.30	3	45.90	3	45.90		-		-		-	
137	Clip, Backfold, 25mm, 12s/box	15.30	3	45.90	3	45.90		-		-		-	
138	CO 3 Gangs	75.00	3	225.00		-	3	225.00		-		-	
139	Coconut Husk	19.00	1	19.00	1	19.00		-		-		-	
140	Coffee	150.00	20	3,000.00	20	3,000.00		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular		Contingency		TOTAL		Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
141	Coffee, Nescafe, 2gms, 84s	145.00	4	580.00	2	290.00	1	145.00	1	145.00		-	
142	Coffee, Nescafe, 2gms, 84s	145.00	4	580.00	2	290.00	1	145.00	1	145.00		-	
143	Coffeemate, 2gms, 48s	85.00	4	340.00	2	170.00	1	85.00	1	85.00		-	
144	Coffeemate, 2gms, 48s	85.00	4	340.00	2	170.00	1	85.00	1	85.00		-	
145	Columnar Notebook	55.00	43	2,365.00	16	880.00	9	495.00	9	495.00	9	495.00	
146	Columnar Notebook 12 Cols	54.00	100	5,400.00	39	2,106.00	33	1,782.00	19	1,026.00	9	486.00	
147	Columnar Notebook 14 Cols	54.00	14	756.00	3	162.00		-	3	162.00	8	432.00	
148	Columnar Notebook 16 Cols	55.00	28	1,540.00	12	660.00	2	110.00	12	660.00	2	110.00	
149	Columnar Notebook 24 Cols	68.00	15	1,020.00	5	340.00		-	5	340.00	5	340.00	
150	Columnar Notebook 4 cols	38.00	11	418.00	7	266.00	2	76.00	1	38.00	1	38.00	
151	Columnar Notebook 6 Cols	48.00	27	1,296.00	15	720.00		-	7	336.00	5	240.00	
152	Columnar Notebook 8 Cols	45.00	23	1,035.00	8	360.00	5	225.00	5	225.00	5	225.00	
153	Columnar Notebook, 16 cols	65.00	4	260.00	2	130.00	2	130.00		-		-	
154	Columnar Pad	48.00	13	624.00	13	624.00		-		-		-	
155	Columnar Pad 10 Columns	54.00	15	810.00	10	540.00		-	5	270.00		-	
156	Columnar Pad 12 cols.	75.00	24	1,800.00	18	1,350.00		-	6	450.00		-	
157	Columnar Pad 12 Columns	55.00	10	550.00	10	550.00		-		-		-	
158	Columnar Pad 14 Columns	50.15	6	300.90	2	100.30	1	50.15	2	100.30	1	50.15	
159	Columnar Pad 14 Columns	56.00	15	840.00	15	840.00		-		-		-	
160	Columnar Pad 16 cols.	48.00	12	576.00		-		-	12	576.00		-	
161	Columnar Pad 16 Columns	44.70	50	2,235.00	12	536.40	12	536.40	14	625.80	12	536.40	
162	Columnar Pad 16 Columns	59.00	15	885.00	15	885.00		-		-		-	
163	Columnar Pad 18 Columns	75.80	15	1,137.00	15	1,137.00		-		-		-	
164	Columnar Pad 21 Columns	105.00	10	1,050.00	10	1,050.00		-		-		-	
165	Columnar Pad 24/25 Columns	145.00	10	1,450.00	10	1,450.00		-		-		-	
166	Columnar Pad 4 cols.	25.65	2	51.30	2	51.30		-		-		-	
167	Columnar Pad 4 Columns	25.65	15	384.75	15	384.75		-		-		-	
168	Columnar Pad 6 cols.	45.00	24	1,080.00	14	630.00		-	10	450.00		-	
169	Columnar Pad 6 Columns	40.00	15	600.00	10	400.00		-	5	200.00		-	
170	Columnar Pad 6 Columns	42.00	24	1,008.00	12	504.00		-	12	504.00		-	
171	Columnar Pad 8 cols.	45.00	24	1,080.00	12	540.00		-	12	540.00		-	
172	Columnar Pad 8 Columns	38.00	30	1,140.00	30	1,140.00		-		-		-	
173	Columnar Pad 8 Columns	55.00	48	2,640.00	20	1,100.00		-	28	1,540.00		-	
174	Columnar Pad, 4 columns, 55 gsm	25.65	2	51.30	2	51.30		-		-		-	
175	Columnar Pad, 4 Columns, 55 gsm	25.65	2	51.30	2	51.30		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								Date Submitted: _____	
				Regular	Contingency		TOTAL						
Department/Office: ALL OFFICES				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
176	Columnar Pads 4 Col. Non-best 55gsm	25.65	11	282.15		-	11	282.15		-		-	
177	Columnar Pads 4 Col. Non-best 55gsm	25.65	10	256.50		-	10	256.50		-		-	
178	Compact Disc, Recordable	15.00	50	750.00	50	750.00		-		-		-	
179	Compact Elourescent Lamp 55w 4u	500.00	12	6,000.00	6	3,000.00		-	6	3,000.00		-	
180	Compact Flourescent Lamp 18watts	108.80	15	1,632.00	15	1,632.00		-		-		-	
181	Compact Flourescent Lamp 55W	500.00	12	6,000.00	6	3,000.00		-	6	3,000.00		-	
182	Compact Flourescent Lamp SL 18W	103.79	7	726.53	4	415.16		-		-	3	311.37	
183	Compact Flourescent Lamp SL 18w	103.79	7	726.53	4	415.16		-		-	3	311.37	
184	Compact Flourescent Light (CFL)	108.80	10	1,088.00	5	544.00		-	5	544.00		-	
185	Compact Flourescent Light 18watts	108.80	10	1,088.00	3	326.40	2	217.60	3	326.40	2	217.60	
186	Compact Fluorescent Light 17watts	108.80	10	1,088.00	10	1,088.00		-		-		-	
187	Compute Printer Toner HP35A	3,950.00	16	63,200.00	8	31,600.00	2	7,900.00	2	7,900.00	4	15,800.00	
188	Compute Printer with Cartridge FX2175	800.00	5	4,000.00	2	1,600.00		-	1	800.00	2	1,600.00	
189	Computer	35,000.00	1	35,000.00	1	35,000.00		-		-		-	
190	Computer	35,000.00	1	35,000.00		-		-	1	35,000.00		-	
191	Computer Chair without Arm	2,500.00	2	5,000.00		-		-	2	5,000.00		-	
192	Computer Continous Forms 3 ply 8½x11	458.25	1	458.25	1	458.25		-		-		-	
193	Computer Continous Forms 4 Ply	590.80	3	1,772.40	1	590.80		-	2	1,181.60		-	
194	Computer Continuous Form , 2 ply, 11x9 ½, 20	609.65	3	1,828.95	2	1,219.30	1	609.65		-		-	
195	Computer Continuous Form, 2 ply, 11x9 1/2, 20	609.65	3	1,828.95	2	1,219.30	1	609.65		-		-	
196	Computer Contoinous Form 2 Ply 11x9½	609.65	8	4,877.20	4	2,438.60	4	2,438.60		-		-	
197	Computer Contoinous Form 3 Ply 11x9½	458.25	8	3,666.00	4	1,833.00	4	1,833.00		-		-	
198	Computer Contonous Form 2 Ply 11x9½	850.00	6	5,100.00	6	5,100.00		-		-		-	
199	Computer Desktop	60,000.00	1	60,000.00	1	60,000.00		-		-		-	
200	Computer Ink	1,500.00	1	1,500.00	1	1,500.00		-		-		-	
201	Computer Ink	850.00	18	15,300.00	9	7,650.00	6	5,100.00	3	2,550.00		-	
202	Computer ink	850.00	18	15,300.00	9	7,650.00	6	5,100.00	3	2,550.00		-	
203	Computer ink (cartridge) Hp Q2612A	3,062.90	12	36,754.80	3	9,188.70	3	9,188.70	3	9,188.70	3	9,188.70	
204	Computer Ink CL 40 Black	1,740.00	18	31,320.00	9	15,660.00		-	9	15,660.00		-	
205	Computer Ink CL 41 Color	1,980.00	18	35,640.00	9	17,820.00		-	9	17,820.00		-	
206	Computer Ink HP 21 Black	1,500.00	10	15,000.00	3	4,500.00	3	4,500.00	4	6,000.00		-	
207	Computer Ink HP 21 Black	1,500.00	10	15,000.00	3	4,500.00	3	4,500.00	4	6,000.00		-	
208	Computer Ink HP 22 Color	1,650.00	10	16,500.00	5	8,250.00		-	5	8,250.00		-	
209	Computer Ink HP 22 Color	1,650.00	10	16,500.00	5	8,250.00		-	5	8,250.00		-	
210	Computer ink TT6641	450.00	40	18,000.00	18	8,100.00	8	3,600.00	7	3,150.00	7	3,150.00	

**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
211	Computer ink TT6642	450.00	40	18,000.00	18	8,100.00	8	3,600.00	7	3,150.00	7	3,150.00	
212	Computer ink TT6643	450.00	40	18,000.00	18	8,100.00	8	3,600.00	7	3,150.00	7	3,150.00	
213	Computer ink TT6644	450.00	40	18,000.00	18	8,100.00	8	3,600.00	7	3,150.00	7	3,150.00	
214	Computer Mouse, Wireless	900.00	1	900.00	1	900.00		-		-		-	
215	Computer Ribbon (REFILL)	50.00	48	2,400.00	29	1,450.00	6	300.00	6	300.00	7	350.00	
216	Computer Ribbon (Refill) LX-300+	145.00	6	870.00	6	870.00		-		-		-	
217	Conference tables & Chairs	25,000.00	0	-		-		-		-		-	
218	Continuous Printer Paper 2Ply	565.20	200	113,040.00	200	113,040.00		-		-		-	
219	Cork Board	520.00	1	520.00	1	520.00		-		-		-	
220	Cork Board 2x3	1,050.00	1	1,050.00	1	1,050.00		-		-		-	
221	Cork Board Small	250.00	1	250.00	1	250.00		-		-		-	
222	Corkboard ½ & ½ Whiteboard Size 2"x3"	980.00	0	-		-		-		-		-	
223	Correction Fluid	12.04	88	1,059.52	6	72.24	30	361.20	6	72.24	46	553.84	
224	Correction Pen	125.00	185	23,125.00	90	11,250.00	27	3,375.00	52	6,500.00	16	2,000.00	
225	Correction Tape	110.00	254	27,940.00	88	9,680.00	66	7,260.00	64	7,040.00	36	3,960.00	
226	Coupon Bond Long	160.00	36	5,760.00	9	1,440.00	9	1,440.00	9	1,440.00	9	1,440.00	
227	Coupon Bond Short	150.00	36	5,400.00	9	1,350.00	9	1,350.00	9	1,350.00	9	1,350.00	
228	Cups and Saucer/set	960.00	1	960.00		-		-		-	1	960.00	
229	Cups, disposable, styro	32.00	4	128.00		-	1	32.00	1	32.00	2	64.00	
230	Cups, Disposable, Styro	32.00	4	128.00		-	1	32.00	1	32.00	2	64.00	
231	Cutter Heavy Duty	29.45	9	265.05	8	235.60		-	1	29.45		-	
232	Data File Box	64.35	10	643.50	10	643.50		-		-		-	
233	Data file Box	77.95	10	779.50	10	779.50		-		-		-	
234	Data File Box 5"x9"x5%	69.80	2	139.60	1	69.80		-		-	1	69.80	
235	Data File Box 5"x9"x5%	64.35	50	3,217.50	20	1,287.00	20	1,287.00	5	321.75	5	321.75	
236	Data File Box 5"x9"x5%	64.35	12	772.20	3	193.05	3	193.05	3	193.05	3	193.05	
237	Data File Box, 5"x9"x15-3/4"	64.35	4	257.40		-	4	257.40		-		-	
238	Data File Box, 5"x9"x15-3/4"	64.35	12	772.20	6	386.10	6	386.10		-		-	
239	Data Folder	69.80	20	1,396.00	20	1,396.00		-		-		-	
240	Detergent Bar	20.00	316	6,320.00	97	1,940.00	108	2,160.00	68	1,360.00	43	860.00	
241	Detergent Powder	25.00	515	12,875.00	173	4,325.00	140	3,500.00	134	3,350.00	68	1,700.00	
242	Disbursement Voucher	330.00	48	15,840.00	12	3,960.00	12	3,960.00	12	3,960.00	12	3,960.00	
243	Dish Cabinet	2,250.00	1	2,250.00	1	2,250.00		-		-		-	
244	Dish Washing Liquid	85.00	341	28,985.00	120	10,200.00	80	6,800.00	69	5,865.00	72	6,120.00	
245	Dishwashing Paste	75.00	0	-		-		-		-		-	

**ANNUAL PROCUREMENT PLAN**  
For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____		
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
246	Dishwashing Paste	78.00	24	1,872.00		-	9	702.00	9	702.00	6	468.00	
247	Dishwashing Paste/liquid	48.00	30	1,440.00		-	6	288.00	12	576.00	12	576.00	
248	Disinfectant Spray	160.25	74	11,858.50	26	4,166.50	14	2,243.50	29	4,647.25	5	801.25	
249	Doormat	91.00	2	182.00		-		-		-	2	182.00	
250	Double Clips	10.00	12	120.00	3	30.00	3	30.00	3	30.00	3	30.00	
251	Double Side Tape	60.00	72	4,320.00	24	1,440.00		-	24	1,440.00	24	1,440.00	
252	Double Side Tape	60.00	48	2,880.00	24	1,440.00	-	-	24	1,440.00	-	-	
253	Double Sided Adhesive Tape	48.00	10	480.00	10	480.00		-		-		-	
254	Double Sided Tape 1"	36.00	6	216.00	3	108.00		-	3	108.00		-	
255	Downy	6.00	48	288.00	12	72.00	12	72.00	12	72.00	12	72.00	
256	Drawing Ink 30ml	56.70	12	680.40	3	170.10	3	170.10	3	170.10	3	170.10	
257	Drawing Ink Black	56.70	30	1,701.00	10	567.00		-	10	567.00	10	567.00	
258	Drawing Paper Cut	34.90	58	2,024.20	15	523.50	15	523.50	14	488.60	14	488.60	
259	Dry Seal @ 3000	3,000.00	1	3,000.00		-	1	3,000.00		-		-	
260	DTR	25.00	5	125.00	2	50.00	1	25.00	1	25.00	1	25.00	
261	Dust Pan	35.00	81	2,835.00	27	945.00	20	700.00	19	665.00	15	525.00	
262	DVD Recordable	18.00	380	6,840.00	230	4,140.00	50	900.00	50	900.00	50	900.00	
263	Elmers Glue	25.00	30	750.00	15	375.00	1	25.00	13	325.00	1	25.00	
264	Emergency Light	1,500.00	2	3,000.00	2	3,000.00		-		-		-	
265	Engineer Field Book	75.00	36	2,700.00	9	675.00	9	675.00	9	675.00	9	675.00	
266	Envelop expanding legal size	681.85	2	1,363.70	1	681.85	1	681.85		-		-	
267	Envelop mailing white w/ window	159.95	2	319.90	1	159.95		-	1	159.95		-	
268	Envelope (Long)	36.00	3	108.00		-	3	108.00		-		-	
269	Envelope (Short)	24.00	3	72.00		-	3	72.00		-		-	
270	Envelope Brown Long	5.00	36	180.00	12	60.00		-	12	60.00	12	60.00	
271	Envelope Documentary (A4)	551.55	1	551.55	1	551.55		-		-		-	
272	Envelope Documentary 10"x15"	643.10	4	2,572.40	2	1,286.20	1	643.10	1	643.10		-	
273	Envelope documentary kraft "10x15"	571.75	2	1,143.50		-	1	571.75	1	571.75		-	
274	Envelope documentary kraft A4 size	551.55	1	551.55		-	1	551.55		-		-	
275	Envelope Expanding	681.85	14	9,545.90		-	6	4,091.10	6	4,091.10	2	1,363.70	
276	Envelope Expanding Kraftboard - Legal	10.00	200	2,000.00	100	1,000.00	-	-	100	1,000.00	-	-	
277	Envelope Expanding Plastic	49.05	6	294.30	6	294.30		-		-		-	
278	Envelope Mailing White	345.00	49	16,905.00	22	7,590.00	12	4,140.00	13	4,485.00	2	690.00	
279	Epson Ink L210 T6441	750.00	26	19,500.00	6	4,500.00	7	5,250.00	7	5,250.00	6	4,500.00	
280	Epson Ink L210 T6442	750.00	26	19,500.00	6	4,500.00	7	5,250.00	7	5,250.00	6	4,500.00	



## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____		
				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
281	Epson Ink L210 T6443	750.00	26	19,500.00	6	4,500.00	7	5,250.00	7	5,250.00	6	4,500.00	
282	Epson Ink L210 T6444	750.00	26	19,500.00	6	4,500.00	7	5,250.00	7	5,250.00	6	4,500.00	
283	Epson Ink Refill Black	115.00	10	1,150.00	10	1,150.00		-		-		-	
284	Epson Ink Refill Cyan	115.00	10	1,150.00	10	1,150.00		-		-		-	
285	Epson Ink Refill Magenta	115.00	10	1,150.00	10	1,150.00		-		-		-	
286	Epson Ink Refill Yellow	115.00	10	1,150.00	10	1,150.00		-		-		-	
287	Epson L100 Ink Refill Black	400.00	8	3,200.00	2	800.00	2	800.00	2	800.00	2	800.00	
288	Epson L100 Ink Refill Cyan	400.00	8	3,200.00	2	800.00	2	800.00	2	800.00	2	800.00	
289	Epson L100 Ink Refill Magenta	400.00	8	3,200.00	2	800.00	2	800.00	2	800.00	2	800.00	
290	Epson L100 Ink Refill Yellow	400.00	8	3,200.00	2	800.00	2	800.00	2	800.00	2	800.00	
291	Epson LX300 cart #8750	76.75	2	153.50	2	153.50		-		-		-	
292	Epson LX300 Cartridge	76.75	2	153.50	2	153.50		-		-		-	
293	Epson LX300 Ribbon	40.00	59	2,360.00	52	2,080.00	2	80.00	2	80.00	3	120.00	
294	Epson Printer L210	10,500.00	1	10,500.00	1	10,500.00		-		-		-	
295	Epson T662 Colored	420.00	5	2,100.00	1	420.00	2	840.00	1	420.00	1	420.00	
296	Epson T663 Colored	420.00	5	2,100.00	1	420.00	2	840.00	1	420.00	1	420.00	
297	Epson T6641 Black	420.00	5	2,100.00	1	420.00	2	840.00	1	420.00	1	420.00	
298	Epson X300 Ribbon	80.45	4	321.80	1	80.45	1	80.45	1	80.45	1	80.45	
299	Equipment Ledger Card	4.00	500	2,000.00		-	250	1,000.00	250	1,000.00		-	
300	Eraser	45.00	24	1,080.00	6	270.00	6	270.00	6	270.00	6	270.00	
301	Eraser Blackboard	12.95	5	64.75	4	51.80		-		-	1	12.95	
302	Eraser Rubber	4.70	97	455.90	42	197.40	25	117.50	13	61.10	17	79.90	
303	Eraser Technic 600	4.68	7	32.76		-		-		-	7	32.76	
304	Eraser Technic 600	4.68	7	32.76		-		-		-	7	32.76	
305	Expandable Envelope	30.00	250	7,500.00	250	7,500.00		-		-		-	
306	Expanded Envelope	15.00	100	1,500.00	50	750.00		-	50	750.00		-	
307	Expanded Folder Long	12.00	100	1,200.00	100	1,200.00		-		-		-	
308	Fabric Conditioner	10.00	180	1,800.00	90	900.00	90	900.00		-		-	
309	Fastener	38.00	120	4,560.00	30	1,140.00	30	1,140.00	30	1,140.00	30	1,140.00	
310	Faucet Chrome	135.00	20	2,700.00		-	20	2,700.00		-		-	
311	Fax Paper	85.00	24	2,040.00	12	1,020.00	6	510.00	6	510.00		-	
312	File Folder, Arch	350.00	12	4,200.00	8	2,800.00	4	1,400.00		-		-	
313	File Folder, Arch	350.00	12	4,200.00	8	2,800.00	4	1,400.00		-		-	
314	File Folder, Tagboard, Legal	343.35	2	686.70	2	686.70		-		-		-	
315	File Holder	150.00	5	750.00	5	750.00		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								Date Submitted: _____	
				Regular		Contingency		TOTAL					
Department/Office: ALL OFFICES				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
316	File Organizer	90.00	89	8,010.00	48	4,320.00	22	1,980.00	10	900.00	9	810.00	
317	File Organizer, expanding, Legal	82.85	5	414.25		-	5	414.25		-		-	
318	Filing Box (3 layer)	780.00	2	1,560.00	2	1,560.00		-		-		-	
319	Filing Box (single)	195.00	5	975.00	5	975.00		-		-		-	
320	Flash Drive	390.75	4	1,563.00	1	390.75	1	390.75	1	390.75	1	390.75	
321	Flash Drive 16GB	600.00	8	4,800.00	2	1,200.00	2	1,200.00	2	1,200.00	2	1,200.00	
322	Flash Drive 2GB	390.25	3	1,170.75	1	390.25	1	390.25	1	390.25		-	
323	Flash Drive 4GB	600.00	16	9,600.00	4	2,400.00	4	2,400.00	4	2,400.00	4	2,400.00	
324	Flash Drive 8GB	550.00	70	38,500.00	35	19,250.00	25	13,750.00	8	4,400.00	2	1,100.00	
325	Flash Light	150.00	4	600.00	4	600.00		-		-		-	
326	Flashlight Chargeable Battery	350.00	18	6,300.00	10	3,500.00		-	8	2,800.00		-	
327	Flat Cord	21.00	10	210.00		-	10	210.00		-		-	
328	Flat Screen TV 18"	20,000.00	1	20,000.00	1	20,000.00		-		-		-	
329	Floor Mat	19.76	4	79.04	2	39.52		-		-	2	39.52	
330	Floor Mop	350.00	101	35,350.00	70	24,500.00		-	31	10,850.00		-	
331	Floor Wax, Paste, Natural, 2kg.	299.50	1	299.50		-	1	299.50		-		-	
332	Floorwax	375.00	97	36,375.00	44	16,500.00	17	6,375.00	23	8,625.00	13	4,875.00	
333	Flourescent 40 Watts	350.00	5	1,750.00	5	1,750.00		-		-		-	
334	Flourescent Bulb 15 watts	90.00	10	900.00	5	450.00		-		-	5	450.00	
335	Flourescent Light 40W	436.00	5	2,180.00	2	872.00	1	436.00	1	436.00	1	436.00	
336	Flourescent Lighting Fixture	436.00	5	2,180.00	2	872.00		-	3	1,308.00		-	
337	Flourescent Lighting Fixture 1x18W	343.35	5	1,716.75	2	686.70	1	343.35	1	343.35	1	343.35	
338	Flourescent Lighting Fixture 1x20W	380.00	5	1,900.00	2	760.00	1	380.00	1	380.00	1	380.00	
339	Flourescent Lighting Fixture 1x40W	320.00	5	1,600.00	2	640.00	1	320.00	1	320.00	1	320.00	
340	Flourescent Marker, asstd. Colors 3 set	43.60	4	174.40	1	43.60	1	43.60	1	43.60	1	43.60	
341	Flourescent Tube 18W	35.95	15	539.25	5	179.75	5	179.75	5	179.75		-	
342	Flourescent Tube 36W	38.10	12	457.20	3	114.30	3	114.30	3	114.30	3	114.30	
343	Flourescent Tube 40W	150.00	62	9,300.00	25	3,750.00	18	2,700.00	5	750.00	14	2,100.00	
344	Fly Paper	30.00	10	300.00	5	150.00		-	5	150.00		-	
345	Folde rfile Legal	343.35	4	1,373.40		-	4	1,373.40		-		-	
346	Folder (Long)	60.00	5	300.00	2	120.00		-	3	180.00		-	
347	Folder (Short)	48.00	3	144.00		-	3	144.00		-		-	
348	Folder A4 Tagboard	310.65	2	621.30	2	621.30		-		-		-	
349	Folder Clear	259.45	2	518.90	1	259.45		-	1	259.45		-	
350	Folder Clear Plastic	223.45	1	223.45	1	223.45		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____		
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
351	Folder Clear Plastic Legal	223.45	4	893.80	1	223.45	1	223.45	1	223.45	1	223.45	
352	Folder Expanded Green	11.00	50	550.00	30	330.00	10	110.00	10	110.00		-	
353	Folder Fancy Legal	381.50	13	4,959.50		-	13	4,959.50		-		-	
354	Folder Fancy Morocco A4	298.45	2	596.90	1	298.45		-	1	298.45		-	
355	Folder File A4	310.65	1	310.65	1	310.65		-		-		-	
356	Folder File A4 100's	310.00	4	1,240.00	4	1,240.00		-		-		-	
357	Folder File A4 100s/pack	326.90	2	653.80	2	653.80		-		-		-	
358	Folder File A4 Green	310.65	2	621.30	2	621.30		-		-		-	
359	Folder File Brown Letter	6.00	48	288.00	24	144.00		-	24	144.00		-	
360	Folder File Legal 100's	350.00	280	98,000.00	120	42,000.00	50	17,500.00	50	17,500.00	60	21,000.00	
361	Folder File, A4 size,tagboard	310.65	1	310.65	1	310.65		-		-		-	
362	Folder Green with metal Tab	18.00	1052	18,936.00	245	4,410.00	287	5,166.00	365	6,570.00	155	2,790.00	
363	Folder Long	6.00	1200	7,200.00	300	1,800.00	300	1,800.00	300	1,800.00	300	1,800.00	
364	Folder morocco fancy A4 size 50s/pack	381.50	2	763.00	1	381.50	1	381.50		-		-	
365	Folder Moroco A4	295.95	10	2,959.50		-	10	2,959.50		-		-	
366	Folder Moroco Legal	381.50	10	3,815.00		-	10	3,815.00		-		-	
367	Folder Plastic Fancy/morroco Legal	381.50	3	1,144.50	2	763.00	1	381.50		-		-	
368	Folder Plastic Long Clear Cover	10.00	12	120.00	3	30.00	3	30.00	3	30.00	3	30.00	
369	FOLDER pressboard, plain for legal size	892.60	1	892.60	1	892.60		-		-		-	
370	Folder Short 100pcs/box	310.65	62	19,260.30	29	9,008.85	26	8,076.90	3	931.95	4	1,242.60	
371	Folder White Long	5.00	100	500.00	25	125.00	25	125.00	25	125.00	25	125.00	
372	Folder, Legal, brown	6.00	40	240.00	20	120.00	10	60.00	5	30.00	5	30.00	
373	Folder, Legal, Brown	6.00	40	240.00	20	120.00	10	60.00	5	30.00	5	30.00	
374	Folder, Morocco asstd. Color, legal	381.50	1	381.50	1	381.50		-		-		-	
375	Folder, Tagboard, Legal Size, 100s/box	343.35	6	2,060.10	2	686.70	2	686.70	2	686.70		-	
376	Form 90 Application for Marriage License	245.00	30	7,350.00	30	7,350.00		-		-		-	
377	Forms, Business permit application	550.00	27	14,850.00	24	13,200.00	1	550.00	1	550.00	1	550.00	
378	Forms, Checklist of requirements	550.00	5	2,750.00	5	2,750.00		-		-		-	
379	Forms, Occupational Permit	550.00	6	3,300.00	6	3,300.00		-		-		-	
380	Forms, RER	30.00	13	390.00	8	240.00	1	30.00	1	30.00	3	90.00	
381	Furniture Cleaner aerosol type	117.75	23	2,708.25	10	1,177.50	6	706.50	2	235.50	5	588.75	
382	General Ledger Form	7.50	1000	7,500.00	250	1,875.00	250	1,875.00	250	1,875.00	250	1,875.00	
383	Glass Cleaner	225.00	74	16,650.00	21	4,725.00	15	3,375.00	34	7,650.00	4	900.00	
384	Glass Dust Cleaner	135.00	12	1,620.00	3	405.00	3	405.00	3	405.00	3	405.00	
385	Glossy Photo Paper 10's	250.00	1	250.00	1	250.00		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								
				Regular	Contingency		TOTAL				Date Submitted: _____	
Department/Office: ALL OFFICES				DISTRIBUTION								
Item No.	DESCRIPTION	Unit Cost	QTY	Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
386	Glossy Photopaper	10.00	300	3,000.00	300	3,000.00		-		-		-
387	Gloves	40.00	50	2,000.00	12	480.00	12	480.00	14	560.00	12	480.00
388	Glue	59.00	90	5,310.00	33	1,947.00	28	1,652.00	21	1,239.00	8	472.00
389	Green Folder Exp Long	144.00	6	864.00	2	288.00	2	288.00		-	2	288.00
390	Green Folder Exp Short	122.00	8	976.00	2	244.00	2	244.00	2	244.00	2	244.00
391	Green Folder with Tab	14.50	50	725.00	25	362.50		-	25	362.50		-
392	Green Folder with Tab Long	25.00	21	525.00	21	525.00		-		-		-
393	Gun Tucker	2,950.00	8	23,600.00	5	14,750.00	1	2,950.00	1	2,950.00	1	2,950.00
394	Hand Gloves (Rubber)	75.00	12	900.00	3	225.00	3	225.00	3	225.00	3	225.00
395	HP 1006 Laserjet Toner CB435A	2,614.05	37	96,719.85	11	28,754.55	11	28,754.55	10	26,140.50	5	13,070.25
396	HP 60 Black	1,200.00	5	6,000.00	3	3,600.00		-		-	2	2,400.00
397	HP 704 Black/Tri-color	700.00	63	44,100.00	16	11,200.00	16	11,200.00	16	11,200.00	15	10,500.00
398	HP Ink 21	1,250.00	20	25,000.00	5	6,250.00	5	6,250.00	5	6,250.00	5	6,250.00
399	HP Ink 22	1,350.00	12	16,200.00	3	4,050.00	3	4,050.00	3	4,050.00	3	4,050.00
400	HP Ink 704 Black	500.00	24	12,000.00	6	3,000.00	6	3,000.00	6	3,000.00	6	3,000.00
401	HP Ink 704 Colored	550.00	13	7,150.00	4	2,200.00	3	1,650.00	3	1,650.00	3	1,650.00
402	HP Ink 85A	3,373.55	210	708,445.50	30	101,206.50	60	202,413.00	60	202,413.00	60	202,413.00
403	HP Laser jet 920	3,500.00	5	17,500.00	3	10,500.00		-	2	7,000.00		-
404	HP Laserjet 12A	4,450.00	16	71,200.00	12	53,400.00	2	8,900.00	1	4,450.00	1	4,450.00
405	HP Laserjet 35A	4,450.00	10	44,500.00	10	44,500.00		-		-		-
406	HP Laserjet Toner 1620	4,530.60	6	27,183.60	2	9,061.20	2	9,061.20	1	4,530.60	1	4,530.60
407	HP Office Jet (920)	850.00	20	17,000.00	20	17,000.00		-		-		-
408	HP Office Jet (920XL)	850.00	41	34,850.00	41	34,850.00		-		-		-
409	HP Toner 35A	3,800.00	10	38,000.00	3	11,400.00	3	11,400.00	2	7,600.00	2	7,600.00
410	HP Toner Black 1020	2,837.00	4	11,348.00	1	2,837.00	1	2,837.00	1	2,837.00	1	2,837.00
411	Hp Toner Black 1120	3,062.90	4	12,251.60	1	3,062.90	1	3,062.90	1	3,062.90	1	3,062.90
412	ID Case	10.00	250	2,500.00	250	2,500.00		-		-		-
413	ID Holder	12.00	21	252.00	21	252.00		-		-		-
414	ID Lace	10.00	250	2,500.00	250	2,500.00		-		-		-
415	ID Lamination	45.00	6	270.00	6	270.00		-		-		-
416	ID Sling	12.00	5	60.00	5	60.00		-		-		-
417	Illustration Board	34.35	12	412.20	3	103.05	3	103.05	3	103.05	3	103.05
418	In & Out Tray 3 layer	680.00	2	1,360.00	1	680.00		-	1	680.00		-
419	Index Card Small	1.20	4950	5,940.00	2,150	2,580.00	2,000	2,400.00	500	600.00	300	360.00
420	Ink Cartridge C1823A Tri color	1,591.40	2	3,182.80	1	1,591.40		-	1	1,591.40		-

**ANNUAL PROCUREMENT PLAN**  
For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
421	Ink Cartridge C6615A Black	1,228.45	2	2,456.90	1	1,228.45		-	1	1,228.45		-	
422	Ink Cartridge HP 704 Black	344.45	8	2,755.60	3	1,033.35		-	3	1,033.35	2	688.90	
423	Ink Cartridge HP 704 Tri-Color	450.00	12	5,400.00	4	1,800.00		-	6	2,700.00	2	900.00	
424	Ink Cartridge (Black)	550.00	20	11,000.00	5	2,750.00	10	5,500.00	5	2,750.00		-	
425	Ink Cartridge (Colored)	344.45	10	3,444.50	5	1,722.25	5	1,722.25		-		-	
426	Ink Cartridge 704 Black	344.45	22	7,577.90	10	3,444.50	6	2,066.70	6	2,066.70		-	
427	Ink Cartridge 704 Tri-Color	344.45	20	6,889.00	10	3,444.50	5	1,722.25	5	1,722.25		-	
428	Ink Cartridge 810	1,459.55	5	7,297.75	2	2,919.10	1	1,459.55	1	1,459.55	1	1,459.55	
429	Ink Cartridge 811	1,314.55	6	7,887.30	2	2,629.10	2	2,629.10	1	1,314.55	1	1,314.55	
430	Ink Cartridge 96	1,314.55	6	7,887.30	1	1,314.55	2	2,629.10	2	2,629.10	1	1,314.55	
431	Ink Cartridge 97	1,459.55	6	8,757.30	2	2,919.10	2	2,919.10	1	1,459.55	1	1,459.55	
432	Ink Cartridge Canon CL-41 Colored	1,595.00	4	6,380.00	4	6,380.00		-		-		-	
433	Ink Cartridge Canon PG-830 Black	1,295.00	6	7,770.00	6	7,770.00		-		-		-	
434	Ink Cartridge Epson 73N Black	453.45	4	1,813.80	2	906.90		-	2	906.90		-	
435	Ink Cartridge Epson 73N Cyan	453.45	4	1,813.80	2	906.90		-	2	906.90		-	
436	Ink Cartridge Epson 73N Magenta	453.45	4	1,813.80	2	906.90		-	2	906.90		-	
437	Ink Cartridge Epson 73N Yellow	453.45	4	1,813.80	2	906.90		-	2	906.90		-	
438	Ink Cartridge HP 41 Black	1,300.00	10	13,000.00	3	3,900.00	3	3,900.00	3	3,900.00	1	1,300.00	
439	Ink Cartridge HP1020	3,750.00	2	7,500.00	2	7,500.00		-		-		-	
440	Ink Cartridge HP45	1,300.00	41	53,300.00	11	14,300.00	10	13,000.00	10	13,000.00	10	13,000.00	
441	Ink Cartridge HP78	1,445.00	21	30,345.00	11	15,895.00	10	14,450.00		-		-	
442	Ink Cartridge, HP C9351A (HP 21)	657.30	52	34,179.60	30	19,719.00	10	6,573.00	6	3,943.80	6	3,943.80	
443	Ink Cartridge, HP C9352A (HP 22)	757.55	24	18,181.20	10	7,575.50	5	3,787.75	5	3,787.75	4	3,030.20	
444	Ink Epson T6641 (Black)	420.00	8	3,360.00	4	1,680.00	4	1,680.00		-		-	
445	Ink Epson T6642 (Cyan)	420.00	8	3,360.00	4	1,680.00	4	1,680.00		-		-	
446	Ink Epson T6643 (Magenta)	420.00	8	3,360.00	4	1,680.00	4	1,680.00		-		-	
447	Ink Epson T6644(Yellow)	420.00	8	3,360.00	4	1,680.00	4	1,680.00		-		-	
448	Ink Food Grade 956ml	200.00	5	1,000.00	2	400.00	1	200.00		-	2	400.00	
449	Ink PG 40	1,280.00	2	2,560.00	1	1,280.00		-	1	1,280.00		-	
450	Ink PG 41	1,580.00	2	3,160.00	1	1,580.00		-	1	1,580.00		-	
451	Insecticide Aerosol	119.90	6	719.40	2	239.80	2	239.80	2	239.80		-	
452	Insecticide Spray	375.00	36	13,500.00	9	3,375.00	9	3,375.00	9	3,375.00	9	3,375.00	
453	Insecticide Aerosol Type 420ml/can	119.90	6	719.40	2	239.80	2	239.80		-	2	239.80	
454	iPad 4 64GB with Wifi	56,500.00	0	-		-		-		-		-	
455	Juice, Eight O'clock, 1kg	125.00	4	500.00	2	250.00	1	125.00	1	125.00		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								Date Submitted: _____	
				Regular		Contingency		TOTAL					
Department/Office: ALL OFFICES				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
456	Juice, Eight O'clock, 1kg	125.00	4	500.00	2	250.00	1	125.00	1	125.00			-
457	Jumbo/Pilot Super Color Markewr SC6600	150.00	2	300.00	2	300.00		-		-			-
458	Knife	110.00	2	220.00	2	220.00		-		-			-
459	Kyocera Toner Km-2810	3,000.00	20	60,000.00	5	15,000.00	5	15,000.00	5	15,000.00	5	15,000.00	
460	Labor Payroll	150.00	22	3,300.00	10	1,500.00	1	150.00	10	1,500.00	1	150.00	
461	Laundry Soap	6.00	600	3,600.00	150	900.00	150	900.00	150	900.00	150	900.00	
462	LCD Monitor	4,500.00	1	4,500.00	1	4,500.00		-		-			-
463	Lead for Mech. Pencil 0.5mm	13.60	6	81.60	6	81.60		-		-			-
464	Lead for Mechanical pencil 0.5mm	14.75	185	2,728.75	60	885.00	60	885.00	65	958.75	-		-
465	Lead Mechanical Pencil 0.5mm	14.75	120	1,770.00	40	590.00	40	590.00	40	590.00			-
466	Lead Pencil #5	65.00	10	650.00	3	195.00	2	130.00	2	130.00	3	195.00	
467	Lead Pencil #7	65.00	10	650.00	3	195.00	2	130.00	2	130.00	3	195.00	
468	Leave Card	15.00	320	4,800.00	320	4,800.00		-		-			-
469	Lettering Guide	1,200.00	2	2,400.00	1	1,200.00		-	1	1,200.00			-
470	Light bulb	295.00	120	35,400.00	30	8,850.00	30	8,850.00	30	8,850.00	30	8,850.00	
471	Liquid Hand Soap 500ml	75.00	6	450.00	2	150.00	2	150.00		-	2	150.00	
472	Liquid Sosa Big	90.00	24	2,160.00	6	540.00	6	540.00	6	540.00	6	540.00	
473	Liquid Sosa Small	60.00	1	60.00	1	60.00		-		-			-
474	Log Book	60.00	23	1,380.00	12	720.00		-	11	660.00			-
475	Log Book 200's	68.00	12	816.00	6	408.00		-	6	408.00			-
476	Logbook 500 pages	325.00	1	325.00	1	325.00		-		-			-
477	LX-300 II Ribbon Cartridge	80.45	20	1,609.00	5	402.25	5	402.25	5	402.25	5	402.25	
478	LX300 Ribbon	150.00	8	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
479	LX300+ Cartridge	185.00	20	3,700.00		-		-	20	3,700.00			-
480	LX300+ Refill	40.00	40	1,600.00	10	400.00	10	400.00	10	400.00	10	400.00	
481	Machine Made self-inking Rubber Stamp #823	650.00	8	5,200.00	8	5,200.00		-		-			-
482	Machine Made self-inking Rubber Stamp #825	825.00	5	4,125.00	5	4,125.00		-		-			-
483	MAGAZINE FILE, large, asstd. Colors	38.15	3	114.45	3	114.45		-		-			-
484	Mailing Envelope 500's	159.95	2	319.90		-	1	159.95		-	1	159.95	
485	Mailing Envelope Brown	217.60	2	435.20	1	217.60		-	1	217.60			-
486	Mailing Envelope Long	500.00	1	500.00	1	500.00		-		-			-
487	Maker (Flourescent)	38.70	3	116.10		-	3	116.10		-			-
488	Maksing Tape 2"	95.70	2	191.40		-		-		-	2	191.40	
489	Male Plug	25.00	2	50.00		-	2	50.00		-			-
490	Manila Paper	4.00	250	1,000.00	100	400.00	50	200.00	50	200.00	50	200.00	

**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
491	Map Pins	38.15	3	114.45	3	114.45		-		-		-	
492	Marker	45.00	10	450.00	10	450.00		-		-		-	
493	Marker Fluorescent	43.60	1	43.60	1	43.60		-		-		-	
494	Marker Fluorescent 3 Color	43.60	4	174.40	1	43.60	1	43.60	1	43.60	1	43.60	
495	Marker Fluorescent 3colors/set	43.60	5	218.00	5	218.00		-		-		-	
496	Marker Pen Bullet Tip, Permanent Black	12.85	2	25.70		-	2	25.70		-		-	
497	Marker, Fluorescent, Stabilo Boss	45.00	4	180.00		-	2	90.00	2	90.00		-	
498	Marker, Fluorescent, Stabilo Boss	45.00	4	180.00		-	2	90.00	2	90.00		-	
499	Marker/Highlighter	30.00	6	180.00	3	90.00		-	3	90.00		-	
500	Marking Pen Black	50.00	18	900.00	12	600.00	2	100.00	2	100.00	2	100.00	
501	Marking Pen Blue	14.15	3	42.45	3	42.45		-		-		-	
502	Marking Pen Blue	14.15	5	70.75	5	70.75		-		-		-	
503	Marking pen blue whiteboard	15.85	39	618.15	9	142.65	10	158.50	10	158.50	10	158.50	
504	Marking Pen Bullet Tip Permanent Black	12.85	12	154.20	6	77.10		-	6	77.10		-	
505	Marking Pen for Whiteboard (Black)	15.85	5	79.25	3	47.55	2	31.70		-		-	
506	Marking Pen for Whiteboard Black	14.10	2	28.20	2	28.20		-		-		-	
507	Marking Pen for Whiteboard Blue	15.85	2	31.70	2	31.70		-		-		-	
508	Marking Pen for Whiteboard Red	15.85	2	31.70	2	31.70		-		-		-	
509	Marking Pen ink, black, Pentel Pen	95.00	1	95.00		-		-	1	95.00		-	
510	Marking Pen Ink, Black, Pentel Pen	95.00	1	95.00		-		-	1	95.00		-	
511	Marking Pen Permanent Blue	50.00	8	400.00	2	100.00	2	100.00	2	100.00	2	100.00	
512	Marking Pen Permanent Bullet tip	14.15	10	141.50		-		-		-	10	141.50	
513	Marking Pen Red	12.30	7	86.10	7	86.10		-		-		-	
514	Marking pen red whiteboard	15.85	40	634.00	10	158.50	10	158.50	10	158.50	10	158.50	
515	Marking Pen Whiteboard Black	14.10	25	352.50	11	155.10	3	42.30	8	112.80	3	42.30	
516	Marking Pen Whiteboard Blue	15.85	15	237.75	6	95.10	3	47.55	3	47.55	3	47.55	
517	Marking Pen, Broad, Black, Pentel	48.00	3	144.00	3	144.00		-		-		-	
518	Marking Pen, broad, black, Pentel	48.00	3	144.00	3	144.00		-		-		-	
519	Marking Pen, Bullet Tip (Black)	12.85	5	64.25	3	38.55	2	25.70		-		-	
520	Marking Pen, Bullet Tip (Blue)	14.15	5	70.75	3	42.45	2	28.30		-		-	
521	Marking Pen, bullet-tip, Black	12.85	8	102.80	2	25.70	2	25.70	2	25.70	2	25.70	
522	Marking Pen, bullet-tip, Blue	14.15	8	113.20	2	28.30	2	28.30	2	28.30	2	28.30	
523	Marking Pen, whiteboard, black	14.10	4	56.40		-		-		-	4	56.40	
524	Marking Pen, Whiteboard, Black	14.10	4	56.40		-		-		-	4	56.40	
525	MARKING PEN,bullet-tip,permanent,black	12.85	4	51.40	2	25.70		-	2	25.70		-	

**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
526	MARKING PEN,bullet-tip,permanent,blue	14.15	4	56.60	2	28.30		-	2	28.30		-	
527	MARKING PEN,for whiteboard,black	14.10	2	28.20	1	14.10		-	1	14.10		-	
528	Mask	25.00	200	5,000.00	63	1,575.00	40	1,000.00	40	1,000.00	57	1,425.00	
529	Masking Tape	35.00	30	1,050.00	7	245.00	10	350.00	5	175.00	8	280.00	
530	Masking Tape 50m	40.00	8	320.00	4	160.00	1	40.00	1	40.00	2	80.00	
531	Masks	14.75	50	737.50	12	177.00	12	177.00	14	206.50	12	177.00	
532	Max Staple Wire #35	48.00	42	2,016.00	12	576.00	10	480.00	10	480.00	10	480.00	
533	Mechanical Lead Pencil with eraser	23.85	5	119.25	3	71.55	2	47.70		-		-	
534	Mechanical Pencil	275.00	6	1,650.00	2	550.00	1	275.00	1	275.00	2	550.00	
535	Mechanical Pencil 0.5mm lead	20.75	5	103.75	3	62.25	2	41.50		-		-	
536	Mechanical Pencil with Lead	220.00	10	2,200.00	5	1,100.00		-	5	1,100.00		-	
537	Mechnical Pencil Lead 0.5	255.00	52	13,260.00	12	3,060.00	15	3,825.00	15	3,825.00	10	2,550.00	
538	Memo Pad	18.00	16	288.00	16	288.00		-		-		-	
539	MF 102(Cert. of Live Birth	305.00	30	9,150.00	15	4,575.00	15	4,575.00		-		-	
540	MF 97 (Certificate of Marriage)	305.00	10	3,050.00	10	3,050.00		-		-		-	
541	Mimeo Long w/ Mimeo Service		0	-		-		-		-		-	
542	Mimeo Paper Long	165.00	40	6,600.00	20	3,300.00	10	1,650.00	10	1,650.00		-	
543	Mimeo Paper Short	145.60	8	1,164.80	8	1,164.80		-		-		-	
544	Mimeo Short	145.00	30	4,350.00	10	1,450.00	5	725.00	10	1,450.00	5	725.00	
545	Mimeo Short w/ Mimeo Service		0	-		-		-		-		-	
546	Mineral water	50.00	300	15,000.00	75	3,750.00	75	3,750.00	75	3,750.00	75	3,750.00	
547	Mongol Pencil #2	84.00	12	1,008.00	3	252.00	3	252.00	3	252.00	3	252.00	
548	Monobloc Chair	250.70	214	53,649.80	63	15,794.10	123	30,836.10	18	4,512.60	10	2,507.00	
549	Monthly Consumption Report	330.00	1	330.00	1	330.00		-		-		-	
550	Mop Handle	92.65	30	2,779.50	12	1,111.80	5	463.25	6	555.90	7	648.55	
551	Mop Head	81.75	68	5,559.00	31	2,534.25	7	572.25	15	1,226.25	15	1,226.25	
552	Mosquito Killer (Baygon)	303.60	2	607.20	1	303.60	1	303.60		-		-	
553	Mosquito Spray	58.00	12	696.00	3	174.00	3	174.00	3	174.00	3	174.00	
554	Mouse	183.15	6	1,098.90	6	1,098.90		-		-		-	
555	Mouse P/S 2 type	183.15	4	732.60	1	183.15	1	183.15	1	183.15	1	183.15	
556	Mouse Pad	35.00	2	70.00	1	35.00		-	1	35.00		-	
557	Mouse PS 2type	350.00	2	700.00	1	350.00	1	350.00		-		-	
558	Mouse USB conection type, Optical	183.15	3	549.45	3	549.45		-		-		-	
559	Mouse USB connection	183.15	2	366.30	2	366.30		-		-		-	
560	Mouse USB connection type, optical	183.15	3	549.45	3	549.45		-		-		-	



**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
561	MTOP Stickers	29.00	2000	58,000.00	2,000	58,000.00		-		-		-	
562	Multi-colored Rule Pad	28.90	0	-		-		-		-		-	
563	Multi-Media Projector	27,239.10	1	27,239.10		-		-	1	27,239.10		-	
564	Multimedia Projectro LCD	27,239.10	1	27,239.10	1	27,239.10		-		-		-	
565	Muriati Acid	150.00	1	150.00		-		-		-	1	150.00	
566	Muriatic Acid	280.00	327	91,560.00	100	28,000.00	66	18,480.00	87	24,360.00	74	20,720.00	
567	Mygel Sign Pen	50.00	12	600.00	6	300.00		-	6	300.00		-	
568	Newspaper/newsletter	10.40	480	4,992.00	120	1,248.00	120	1,248.00	120	1,248.00	120	1,248.00	
569	Notebook	50.00	16	800.00	4	200.00	4	200.00	4	200.00	4	200.00	
570	Notebook 40 leaves	8.10	100	810.00	30	243.00	30	243.00	20	162.00	20	162.00	
571	Notepad 3"x3"	36.00	5	180.00	5	180.00		-		-		-	
572	Notepad 3"x4"	59.95	3	179.85	3	179.85		-		-		-	
573	Notepad 3"x9"	59.95	5	299.75	5	299.75		-		-		-	
574	Obligation Request	330.00	48	15,840.00	12	3,960.00	12	3,960.00	12	3,960.00	12	3,960.00	
575	OCRG Form 102 (Muslim Attachment)	99.00	15	1,485.00	15	1,485.00		-		-		-	
576	Office Payroll	180.00	2	360.00	1	180.00		-	1	180.00		-	
577	Oil General Purpose	38.15	3	114.45	3	114.45		-		-		-	
578	OKI Cartridge Ribbon 320	625.00	37	23,125.00	13	8,125.00	8	5,000.00	8	5,000.00	8	5,000.00	
579	OKI Cartridge Ribbon 791	675.00	42	28,350.00	13	8,775.00	13	8,775.00	8	5,400.00	8	5,400.00	
580	Ordinary Ballpen 50's	250.00	192	48,000.00	6	1,500.00	6	1,500.00	90	22,500.00	90	22,500.00	
581	Organizer Box	83.20	2	166.40		-		-		-	2	166.40	
582	Organizer Box	83.20	2	166.40		-		-		-	2	166.40	
583	Packaging Tape	55.00	16	880.00	8	440.00	8	440.00		-		-	
584	Packing Tape 2"	48.00	24	1,152.00	6	288.00	6	288.00	6	288.00	6	288.00	
585	Padlock 50mm	166.00	32	5,312.00	10	1,660.00	10	1,660.00	6	996.00	6	996.00	
586	Pail	75.00	24	1,800.00	6	450.00	6	450.00	6	450.00	6	450.00	
587	Pail Big	75.00	7	525.00	2	150.00	3	225.00		-	2	150.00	
588	Pail Small	50.00	8	400.00	2	100.00	3	150.00	3	150.00		-	
589	Pale Palstic Big	50.00	20	1,000.00	10	500.00		-		-	10	500.00	
590	Pale Plastc Big	50.00	11	550.00	10	500.00		-		-	1	50.00	
591	Panasonic Airconditioner	27,750.00	2	55,500.00	2	55,500.00		-		-		-	
592	Paper (Multicopy Legal Size)	134.30	12	1,611.60	5	671.50	5	671.50	2	268.60		-	
593	Paper Bond (Legal Size)	109.10	13	1,418.30	6	654.60	7	763.70		-		-	
594	Paper Bond A4	125.35	20	2,507.00	5	626.75	5	626.75	5	626.75	5	626.75	
595	Paper Bond Long	130.50	70	9,135.00	15	1,957.50	40	5,220.00	10	1,305.00	5	652.50	

**ANNUAL PROCUREMENT PLAN**  
For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
596	Paper BOND Long	111.65	50	5,582.50	10	1,116.50	10	1,116.50	20	2,233.00	10	1,116.50	
597	Paper Bond PCC A4	128.30	20	2,566.00	5	641.50	5	641.50	5	641.50	5	641.50	
598	Paper Bond PCC Legal	144.30	30	4,329.00	15	2,164.50	5	721.50	5	721.50	5	721.50	
599	Paper Bond PG A4	125.35	105	13,161.75	69	8,649.15	10	1,253.50	20	2,507.00	6	752.10	
600	Paper Bond PG Legal	130.50	78	10,179.00	37	4,828.50	10	1,305.00	25	3,262.50	6	783.00	
601	Paper Bond Short	125.35	90	11,281.50	20	2,507.00	45	5,640.75	25	3,133.75		-	
602	PAPER bond, PG (Premium Grade), A4	125.35	30	3,760.50	11	1,378.85	5	626.75	9	1,128.15	5	626.75	
603	PAPER bond, PG (Premium Grade), legal	130.50	48	6,264.00	16	2,088.00	10	1,305.00	12	1,566.00	10	1,305.00	
604	Paper Book Legal	235.00	44	10,340.00	17	3,995.00	10	2,350.00	12	2,820.00	5	1,175.00	
605	Paper Book Letter Size	220.00	8	1,760.00	3	660.00		-	3	660.00	2	440.00	
606	Paper Book Short	128.30	40	5,132.00	15	1,924.50	10	1,283.00	10	1,283.00	5	641.50	
607	Paper Cip Gen Type 50mm	14.75	128	1,888.00	43	634.25	40	590.00	45	663.75		-	
608	Paper Clamp big	95.00	12	1,140.00	6	570.00		-		-	6	570.00	
609	Paper Clip 33mm	30.00	398	11,940.00	135	4,050.00	120	3,600.00	120	3,600.00	23	690.00	
610	Paper Clip 55mm	55.00	20	1,100.00	5	275.00	5	275.00	5	275.00	5	275.00	
611	Paper Clip Big Coated	35.00	12	420.00	3	105.00	3	105.00	3	105.00	3	105.00	
612	Paper Clip Gem Type 50mm	14.75	192	2,832.00	67	988.25	50	737.50	70	1,032.50	5	73.75	
613	Paper Clip Jumbo Gem Type	14.75	93	1,371.75	20	295.00	19	280.25	30	442.50	24	354.00	
614	Paper Clip, Gem Type, coated 100s/box	8.20	20	164.00	5	41.00	5	41.00	5	41.00	5	41.00	
615	Paper Clip, Gem Type, Jumbo, 48mm, 100s/box	14.75	8	118.00	8	118.00		-		-		-	
616	Paper Clip, small	8.20	4	32.80	2	16.40	1	8.20	1	8.20		-	
617	Paper Clips	28.00	6	168.00	6	168.00		-		-		-	
618	Paper Clips Big	14.75	10	147.50	3	44.25	2	29.50	2	29.50	3	44.25	
619	Paper Fastener	45.00	144	6,480.00	46	2,070.00	55	2,475.00	29	1,305.00	14	630.00	
620	Paper for PCC Legal	166.85	15	2,502.75	15	2,502.75		-		-		-	
621	Paper for PPC A4	128.30	404	51,833.20	94	12,060.20	97	12,445.10	129	16,550.70	84	10,777.20	
622	Paper for PPC short	128.30	214	27,456.20	49	6,286.70	34	4,362.20	73	9,365.90	58	7,441.40	
623	Paper Mimeo Newsprint A4	97.20	25	2,430.00	15	1,458.00		-	10	972.00		-	
624	Paper Mimeo Newsprint Legal	81.55	25	2,038.75	15	1,223.25		-	10	815.50		-	
625	Paper Mimeo Short	112.00	114	12,768.00	27	3,024.00	34	3,808.00	29	3,248.00	24	2,688.00	
626	Paper Mimeo White Legal	111.65	25	2,791.25	10	1,116.50		-	15	1,674.75		-	
627	Paper Mimeo White Wove A4	112.00	94	10,528.00	17	1,904.00	29	3,248.00	24	2,688.00	24	2,688.00	
628	Paper Mimeo White Wove Legal	125.35	92	11,532.20	10	1,253.50	29	3,635.15	29	3,635.15	24	3,008.40	
629	Paper Multicopy A4	117.85	60	7,071.00	20	2,357.00	10	1,178.50	20	2,357.00	10	1,178.50	
630	Paper Multicopy Legal	134.30	100	13,430.00	29	3,894.70	39	5,237.70	24	3,223.20	8	1,074.40	

**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
631	Paper Multicopy Letter (Book Paper)	145.90	25	3,647.50	10	1,459.00	5	729.50	5	729.50	5	729.50	
632	Paper PPC (Plain Paper Copiers) Legal	144.30	24	3,463.20	6	865.80	12	1,731.60	6	865.80		-	
633	Paper Ruled Pad 100 sheets	20.50	6	123.00	2	41.00		-	2	41.00	2	41.00	
634	Paper Shredder	6,191.00	5	30,955.00	5	30,955.00		-		-		-	
635	Paper Trimmer/Cutting Machine	9,776.25	1	9,776.25	1	9,776.25		-		-		-	
636	Paper, Copy Laser, Legal, 70 GSM	270.00	11	2,970.00	4	1,080.00	4	1,080.00	2	540.00	1	270.00	
637	paper, Copy Laser, Letter, 70 GSM	230.00	32	7,360.00	14	3,220.00	6	1,380.00	6	1,380.00	6	1,380.00	
638	Paper, multicopy, A4	145.90	28	4,085.20	14	2,042.60	4	583.60	10	1,459.00		-	
639	Paper, multicopy, Legal for laser printing	162.95	8	1,303.60		-		-	4	651.80	4	651.80	
640	Paper, Pad, Yellow	22.00	6	132.00	2	44.00	4	88.00		-		-	
641	Paste	55.00	15	825.00	10	550.00	3	165.00	1	55.00	1	55.00	
642	Payroll	200.00	53	10,600.00	18	3,600.00	11	2,200.00	15	3,000.00	9	1,800.00	
643	Pen Organizer	55.00	21	1,155.00	1	55.00		-	10	550.00	10	550.00	
644	Pen Refill	85.00	12	1,020.00	3	255.00	3	255.00	3	255.00	3	255.00	
645	Pen, Pilot G2	800.00	8	6,400.00	4	3,200.00		-	4	3,200.00		-	
646	Pentel Pen Black	53.40	10	534.00	5	267.00		-	5	267.00		-	
647	Pencil Lead with eraser	23.85	83	1,979.55	33	787.05	11	262.35	32	763.20	7	166.95	
648	Pencil Mechanical 0.5mm	20.75	114	2,365.50	52	1,079.00	25	518.75	25	518.75	12	249.00	
649	Pencil Sharpener Heavy Duty	450.00	2	900.00	1	450.00		-		-	1	450.00	
650	Pencils Lead with Eraser	23.85	28	667.80	5	119.25	9	214.65	9	214.65	5	119.25	
651	Pentel Pen	40.00	355	14,200.00	133	5,320.00	68	2,720.00	125	5,000.00	29	1,160.00	
652	Pentel Refill Ink	95.00	5	475.00	2	190.00		-	2	190.00	1	95.00	
653	PG 40 Black Ink	1,550.00	14	21,700.00	5	7,750.00	2	3,100.00	5	7,750.00	2	3,100.00	
654	Photo Frames	95.00	20	1,900.00	20	1,900.00		-		-		-	
655	Photo Paper	100.00	5	500.00	3	300.00	2	200.00		-		-	
656	Pilot Ballpen	300.00	74	22,200.00	19	5,700.00	20	6,000.00	19	5,700.00	16	4,800.00	
657	Pilot Ink Black	88.00	4	352.00	4	352.00		-		-		-	
658	Pilot Marker Ink Black	90.00	4	360.00	2	180.00		-	2	180.00		-	
659	Pilot Marking Pen	480.00	2	960.00	1	480.00		-	1	480.00		-	
660	Pilot Sign Pen	543.00	30	16,290.00	10	5,430.00	-	-	20	10,860.00	-	-	
661	Pixma MP150 CL41 Colored	1,500.00	9	13,500.00	5	7,500.00	2	3,000.00	2	3,000.00		-	
662	Pixma MP150 PG40 Black	1,450.00	8	11,600.00	4	5,800.00	2	2,900.00	2	2,900.00		-	
663	Plastic Chair Monobloc	261.00	100	26,100.00	50	13,050.00		-	50	13,050.00		-	
664	Plastic Drum Big	1,500.00	6	9,000.00	2	3,000.00		-	4	6,000.00		-	
665	Plastic Paper Fastener	87.10	4	348.40	1	87.10		-	3	261.30		-	

**ANNUAL PROCUREMENT PLAN**  
For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
666	Plastic Rug	350.00	2	700.00	2	700.00		-		-		-	
667	Plastofoil Carbon Long	750.00	22	16,500.00	13	9,750.00	9	6,750.00		-		-	
668	PO Dater	75.00	1	75.00	1	75.00		-		-		-	
669	Powder Soap Dozen	120.00	5	600.00	5	600.00		-		-		-	
670	PR Dater	75.00	1	75.00	1	75.00		-		-		-	
671	Printer Ink for Canon 810 Black	125.35	44	5,515.40	10	1,253.50	12	1,504.20	12	1,504.20	10	1,253.50	
672	Printer Ink for Canon 811 Colored	125.35	40	5,014.00	10	1,253.50	8	1,002.80	10	1,253.50	12	1,504.20	
673	Printer LX300 Epson	7,264.85	2	14,529.70	1	7,264.85		-	1	7,264.85		-	
674	Printer Ribbon Epson LX-300	80.45	4	321.80	1	80.45	1	80.45	1	80.45	1	80.45	
675	Printer Ribbon Fullmark	75.00	24	1,800.00	6	450.00	6	450.00	6	450.00	6	450.00	
676	Printer Ribbon LX300	80.45	251	20,192.95	76	6,114.20	65	5,229.25	60	4,827.00	50	4,022.50	
677	Printer Ribbon LX300+II	88.85	10	888.50	5	444.25	5	444.25		-		-	
678	Projector	30,000.00	1	30,000.00	1	30,000.00		-		-		-	
679	Property Issue Slip (P.I.S)	330.00	2	660.00	1	330.00		-	1	330.00		-	
680	Property Return Slip	330.00	2	660.00	2	660.00		-		-		-	
681	Puncher heavy duty	103.55	17	1,760.35	15	1,553.25		-	2	207.10		-	
682	Push Pin	39.25	39	1,530.75	19	745.75	11	431.75	1	39.25	8	314.00	
683	PVC Cover A4	900.00	20	18,000.00	5	4,500.00	5	4,500.00	5	4,500.00	5	4,500.00	
684	PVC Cover Legal	1,000.00	49	49,000.00	20	20,000.00	28	28,000.00		-	1	1,000.00	
685	PVC Cover Short	900.00	5	4,500.00	3	2,700.00	2	1,800.00		-		-	
686	Radio Cassette Recorder	1,606.00	5	8,030.00	4	6,424.00	1	1,606.00		-		-	
687	Rags Cotton	49.05	2	98.10	2	98.10		-		-		-	
688	Rain Coat w/ pants	600.00	6	3,600.00		-	6	3,600.00		-		-	
689	Rain Coat with Pants	600.00	6	3,600.00		-	6	3,600.00		-		-	
690	Raincoat	293.28	29	8,505.12	29	8,505.12		-		-		-	
691	Received Stamp	110.00	2	220.00	2	220.00		-		-		-	
692	Receptacle	38.00	6	228.00	3	114.00		-	3	114.00		-	
693	Receptacle Plastic	30.00	14	420.00	14	420.00		-		-		-	
694	Record Book #85 500 pages	395.00	0	-		-		-		-		-	
695	Record Book, 200's	85.00	4	340.00	4	340.00		-		-		-	
696	Record Book, 300 leaves	59.95	184	11,030.80	72	4,316.40	31	1,858.45	54	3,237.30	27	1,618.65	
697	Record Book, 500 leaves	125.35	325	40,738.75	179	22,437.65	56	7,019.60	76	9,526.60	14	1,754.90	
698	Refill Black Ink	200.00	12	2,400.00	8	1,600.00	-	-	4	800.00	-	-	
699	Refill Cyan Ink	200.00	12	2,400.00	8	1,600.00	-	-	4	800.00	-	-	
700	Refill Magenta Ink	200.00	12	2,400.00	8	1,600.00	-	-	4	800.00	-	-	

**ANNUAL PROCUREMENT PLAN**

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
701	Refill Yellow Ink	200.00	12	2,400.00	8	1,600.00	-	-	4	800.00	-	-	
702	Refrigerator 6 cubic	30,000.00	1	30,000.00	1	30,000.00		-		-		-	
703	Registry Book for Death	1,300.00	5	6,500.00		-		-	5	6,500.00		-	
704	Registry Book for Live Birth	1,300.00	5	6,500.00		-		-	5	6,500.00		-	
705	Registry Book for Marriage	1,300.00	5	6,500.00		-		-	5	6,500.00		-	
706	Repair of Furniture & Fixture	1,000.00	2	2,000.00	1	1,000.00	1	1,000.00		-		-	
707	Repair of Office Equipment	5,000.00	1	5,000.00	1	5,000.00		-		-		-	
708	Requisition and Issue Slip (R.I.S)	340.00	35	11,900.00	9	3,060.00	9	3,060.00	9	3,060.00	8	2,720.00	
709	RER	25.00	11	275.00	5	125.00	5	125.00	1	25.00		-	
710	Ribbon Epson RN 8750	76.75	30	2,302.50	10	767.50		-	10	767.50	10	767.50	
711	Ribbon Nylon for Manual Typewriter	16.35	20	327.00	5	81.75	5	81.75	5	81.75	5	81.75	
712	Ribbon Nylon Manual Typewriter	16.35	5	81.75	2	32.70	1	16.35	1	16.35	1	16.35	
713	RIBBON nylon, for manual typewriter	16.35	6	98.10	3	49.05		-	3	49.05		-	
714	Ribbon Typewriter	16.35	8	130.80	2	32.70	2	32.70		-	4	65.40	
715	Ribbon, Epson RN SO 15327 (FX 2190)	328.44	7	2,299.08	3	985.32	2	656.88	1	328.44	1	328.44	
716	Ribbon, Epson RN SO 15327 (FX 2190)	328.44	7	2,299.08	3	985.32	2	656.88	1	328.44	1	328.44	
717	RING BINDER 19mm x 1.12M (3/4" x 44")	11.95	7	83.65	5	59.75		-	2	23.90		-	
718	Ring binder 19mmx1.12mm ¾"x44"	11.95	50	597.50		-	25	298.75	25	298.75		-	
719	RING BINDER 24mm x 1.12M (1" x 44)	12.85	7	89.95	5	64.25		-	2	25.70		-	
720	Ring binder 24mmx1.12mm 1"x44"	12.00	50	600.00		-	25	300.00	25	300.00		-	
721	Ring Binder 3/4	12.95	12	155.40		-	4	51.80	4	51.80	4	51.80	
722	RING BINDER 48mm x 1.12M (2" x 44)	33.80	7	236.60	5	169.00		-	2	67.60		-	
723	Risograph Printing	150.00	10	1,500.00	5	750.00		-	5	750.00		-	
724	Rubber band # 18 , min 445 gsm./box	135.05	89	12,019.45	47	6,347.35	6	810.30	31	4,186.55	5	675.25	
725	Rubber Boots	480.00	1	480.00	1	480.00		-		-		-	
726	Rubber Eraser	4.70	22	103.40	10	47.00		-	12	56.40		-	
727	Rubbing Alcohol	85.00	94	7,990.00	29	2,465.00	28	2,380.00	28	2,380.00	9	765.00	
728	Ruler	10.00	14	140.00	3	30.00	3	30.00	3	30.00	5	50.00	
729	Ruler Plastic 457mm	38.15	9	343.35	3	114.45	3	114.45		-	3	114.45	
730	RULER plastic, 457 (18")	38.15	2	76.30	2	76.30		-		-		-	
731	Salary Index Card	9.50	500	4,750.00	200	1,900.00	100	950.00	100	950.00	100	950.00	
732	Scientific Calculator	1,500.00	8	12,000.00	8	12,000.00		-		-		-	
733	Scissor	18.20	49	891.80	24	436.80	3	54.60	14	254.80	8	145.60	
734	Scotch Brite	45.00	6	270.00	4	180.00	2	90.00		-		-	
735	Scotch Tape 1"	34.00	16	544.00	7	238.00	2	68.00	4	136.00	3	102.00	

**ANNUAL PROCUREMENT PLAN**  
For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
736	Scotch Tape 2"	45.00	14	630.00	3	135.00	2	90.00	2	90.00	7	315.00	
737	Sensitive Recorder	5,449.47	2	10,898.94	2	10,898.94		-		-		-	
738	Sewing Machine	18,000.00	1	18,000.00		-	1	18,000.00		-		-	
739	Sgn Pen	35.00	2	70.00	2	70.00		-		-		-	
740	Sharpener Single Cutterhead	179.85	2	359.70	2	359.70		-		-		-	
741	SHARPENER single cutterhead,one-hole guide	179.85	1	179.85	1	179.85		-		-		-	
742	Sign Pen	360.00	945	340,200.00	338	121,680.00	220	79,200.00	306	110,160.00	81	29,160.00	
743	Sliding Folder Long	10.00	260	2,600.00	70	700.00	70	700.00	60	600.00	60	600.00	
744	Soft Broom	98.10	8	784.80	2	196.20	2	196.20	2	196.20	2	196.20	
745	Soft Broom Lanot	50.00	10	500.00	10	500.00		-		-		-	
746	Softbroom	120.00	3	360.00	2	240.00		-	1	120.00		-	
747	Spiral Binder 1"	48.00	43	2,064.00	7	336.00	28	1,344.00	3	144.00	5	240.00	
748	Spiral Binder 1/2"	37.50	15	562.50		-	15	562.50		-		-	
749	Spiral Binder 2"	75.00	16	1,200.00	7	525.00	3	225.00	3	225.00	3	225.00	
750	Spoon, disposable, plastic	15.00	2	30.00	2	30.00		-		-		-	
751	Spoon, Disposable, Plastic	15.00	2	30.00	2	30.00		-		-		-	
752	Spring Binder Ring 1/2"	40.00	12	480.00	8	320.00		-	4	160.00		-	
753	Spring Binder Ring 1"	70.00	12	840.00	8	560.00		-	4	280.00		-	
754	Spring Binder Ring 2"	95.00	12	1,140.00	8	760.00		-	4	380.00		-	
755	Stabelo Boss	38.00	4	152.00	4	152.00		-		-		-	
756	Stabilo	40.00	75	3,000.00	25	1,000.00	16	640.00	24	960.00	10	400.00	
757	Stamp Pad	31.50	29	913.50	9	283.50	8	252.00	5	157.50	7	220.50	
758	Stamp Pad Felt	31.50	183	5,764.50	113	3,559.50	6	189.00	63	1,984.50	1	31.50	
759	Stamp Pad Ink	65.00	369	23,985.00	109	7,085.00	79	5,135.00	102	6,630.00	79	5,135.00	
760	Stamping Dater 3.5cmx6cm	511.00	2	1,022.00	1	511.00		-	1	511.00		-	
761	Stamping Dater Automatic	511.00	3	1,533.00	3	1,533.00		-		-		-	
762	STAMPING DATER,automatic w/ink pad	544.00	1	544.00	1	544.00		-		-		-	
763	Stamping Pad	31.50	13	409.50	6	189.00	1	31.50	4	126.00	2	63.00	
764	Stamping Pad Dater, Automatic with Ink	511.00	3	1,533.00	3	1,533.00		-		-		-	
765	Stamping Pad Ink, violet	22.90	13	297.70	5	114.50	2	45.80	4	91.60	2	45.80	
766	Stand Fan	3,000.00	3	9,000.00	1	3,000.00		-	2	6,000.00		-	
767	Staple Heavy Duty	2,000.00	1	2,000.00		-		-	1	2,000.00		-	
768	Staple Remover	14.70	17	249.90	5	73.50	4	58.80	4	58.80	4	58.80	
769	Staple wire # 35	23.45	784	18,384.80	236	5,534.20	180	4,221.00	203	4,760.35	165	3,869.25	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT								Date Submitted: _____	
				Regular		Contingency		TOTAL					
Department/Office: ALL OFFICES				DISTRIBUTION									
Item No.	DESCRIPTION	Unit Cost	QTY	Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount
770	Staple Wire B8	58.00	35	2,030.00	10	580.00	10	580.00	10	580.00	5	290.00	
771	Staple Wire Bostitch	65.00	4	260.00	1	65.00	1	65.00	1	65.00	1	65.00	
772	Staple Wire Max 8mm	65.00	20	1,300.00		-	20	1,300.00		-		-	
773	Staple Wire Standard #110	65.00	1	65.00	1	65.00		-		-		-	
774	Stapler Remover	14.70	4	58.80	1	14.70	1	14.70	1	14.70	1	14.70	
775	Stapler with remover #35	420.00	2	840.00	2	840.00		-		-		-	
776	Stapler, Heavy Duty	128.65	1	128.65	1	128.65		-		-		-	
777	Star Ball Pens 48's	240.00	2	480.00	2	480.00		-		-		-	
778	Steel Cabinet	11,500.00	2	23,000.00		-		-	2	23,000.00		-	
779	Steel Tape 50m	1,200.00	1	1,200.00	1	1,200.00		-		-		-	
780	Steel Wool	10.00	100	1,000.00	25	250.00	25	250.00	25	250.00	25	250.00	
781	Sticker Photo Paper	10.00	50	500.00	50	500.00		-		-		-	
782	Sticks, Popsicle, 300s	25.00	2	50.00	2	50.00		-		-		-	
783	Stock Card	3.55	2000	7,100.00	2,000	7,100.00		-		-		-	
784	Streamer	600.00	1	600.00	1	600.00		-		-		-	
785	Subsidiary Ledger	6.50	500	3,250.00	200	1,300.00	100	650.00	100	650.00	100	650.00	
786	Sugar, White, 1kg	48.00	14	672.00	8	384.00	2	96.00	2	96.00	2	96.00	
787	Switch	38.00	6	228.00	3	114.00		-	3	114.00		-	
788	Table Monobloc White	1,291.00	2	2,582.00	2	2,582.00		-		-		-	
789	Tape adding machine, 57mm	8.15	1	8.15	1	8.15		-		-		-	
790	Tape Dispenser	54.10	1	54.10	1	54.10		-		-		-	
791	Tape Double Sided (1")	17.20	3	51.60		-		-	3	51.60		-	
792	Tape Electrical	20.20	4	80.80	1	20.20	1	20.20	1	20.20	1	20.20	
793	Tape Masking 1"	48.00	157	7,536.00	35	1,680.00	50	2,400.00	63	3,024.00	9	432.00	
794	Tape Masking 2"	95.70	98	9,378.60	36	3,445.20	20	1,914.00	36	3,445.20	6	574.20	
795	Tape Masking 24mm	48.00	27	1,296.00	9	432.00	7	336.00	6	288.00	5	240.00	
796	Tape Packaging 2"	31.60	4	126.40	2	63.20	-	-	2	63.20		-	
797	Tape Packaging, 48mm, approx. 50M length	31.60	2	63.20	1	31.60		-	1	31.60		-	
798	Tape Packing 1"	31.60	24	758.40	12	379.20		-	12	379.20		-	
799	Tape Pakaging	31.60	40	1,264.00	18	568.80		-	18	568.80	4	126.40	
800	Tape Transparent	15.85	96	1,521.60	40	634.00	24	380.40	32	507.20		-	
801	Tape Transparent 2"	31.60	108	3,412.80	51	1,611.60	23	726.80	29	916.40	5	158.00	
802	Tape, transparent, (1") 24mm, 50 m	15.85	163	2,583.55	61	966.85	35	554.75	53	840.05	14	221.90	
803	Tarpauline Printer Materials	2,500.00	10	25,000.00	1	2,500.00		-	9	22,500.00		-	
804	Tea, Lipton, 100's	190.00	8	1,520.00	4	760.00	2	380.00	2	380.00		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT											
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL				Date Submitted: _____				
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION											
				Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter			
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
805	Technical Pen	850.00	4	3,400.00	2	1,700.00		-	2	1,700.00		-			
806	Template Guides	1,200.00	2	2,400.00	1	1,200.00		-	1	1,200.00		-			
807	Thumb Tacks	12.00	17	204.00	6	72.00	6	72.00	5	60.00		-			
808	Tie Box	48.00	10	480.00	5	240.00	5	240.00		-		-			
809	Time Card	3.50	18000	63,000.00	4,500	15,750.00	4,500	15,750.00	4,500	15,750.00	4,500	15,750.00			
810	Time Card 100s/pack	92.60	5	463.00	5	463.00		-		-		-			
811	Tissue Paper 12 roll/pack	76.30	20	1,526.00	6	457.80	6	457.80	8	610.40		-			
812	Tissue Paper dozen	180.00	1	180.00	1	180.00		-		-		-			
813	Toilet Bowl and Urinal Cleaner, 900ml	70.85	4	283.40	2	141.70	2	141.70		-		-			
814	Toilet Bowl Cleaner	270.00	112	30,240.00	61	16,470.00	15	4,050.00	25	6,750.00	11	2,970.00			
815	Toilet Brush with Handle	75.00	2	150.00	2	150.00		-		-		-			
816	Toilet Deodorant Cake	45.00	650	29,250.00	200	9,000.00	150	6,750.00	150	6,750.00	150	6,750.00			
817	Toilet Paper	15.00	100	1,500.00	25	375.00	25	375.00	25	375.00	25	375.00			
818	Toilet Rubber Pump	50.00	65	3,250.00	25	1,250.00	10	500.00	15	750.00	15	750.00			
819	Toilet Tissue, 150 2 ply sheets, 12 rolls	76.30	4	305.20	2	152.60	2	152.60		-		-			
820	Toilet Tissue,150 2 ply sheets, 12 rolls	76.30	1509	115,136.70	409	31,206.70	369	28,154.70	379	28,917.70	352	26,857.60			
821	Toilet Urinal Cleaner 900ml	62.40	24	1,497.60	24	1,497.60		-		-		-			
822	Toner Cartridge HP 1020	3,062.90	12	36,754.80	4	12,251.60	4	12,251.60	4	12,251.60		-			
823	Toner Cartridge HP 35A	2,614.05	32	83,649.60	10	26,140.50	8	20,912.40	9	23,526.45	5	13,070.25			
824	Toner Cartridge HP Laserjet 1020	3,062.90	2	6,125.80	2	6,125.80		-		-		-			
825	Toner Cartridge HP1020	3,062.90	10	30,629.00	5	15,314.50	3	9,188.70	2	6,125.80		-			
826	TONER CT 201609	3,900.00	4	15,600.00	2	7,800.00		-	1	3,900.00	1	3,900.00			
827	TONER HP 12A	3,062.90	2	6,125.80		-	1	3,062.90	1	3,062.90		-			
828	TONER TN 211	4,700.00	4	18,800.00	2	9,400.00		-	2	9,400.00		-			
829	TONER TN211 (Konika Minolta)	4,700.00	2	9,400.00		-	2	9,400.00		-		-			
830	Touch & Go	38.00	193	7,334.00	62	2,356.00	67	2,546.00	52	1,976.00	12	456.00			
831	Tracing Paper	1,050.00	11	11,550.00	4	4,200.00	2	2,100.00	3	3,150.00	2	2,100.00			
832	Transparent Tape	31.60	6	189.60	3	94.80		-	3	94.80		-			
833	Transparent Tape 1"	15.85	10	158.50	3	47.55		-	4	63.40	3	47.55			
834	Trash bag plastic black	152.25	30	4,567.50	8	1,218.00	8	1,218.00	14	2,131.50		-			
835	Trash Can Big Plastic	380.00	12	4,560.00	12	4,560.00		-		-		-			
836	Trashbag Plastic	152.25	15	2,283.75	15	2,283.75		-		-		-			
837	Trashcan Big Plastic	380.00	12	4,560.00	12	4,560.00		-		-		-			
838	Trisikad Plate	80.00	1000	80,000.00	1,000	80,000.00		-		-		-			
839	Truck/Van Stickers	24.00	3200	76,800.00	3,200	76,800.00	-	-	-	-	-	-			



## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				AMOUNT									
Department/Office: ALL OFFICES				Regular	Contingency		TOTAL			Date Submitted: _____			
Item No.	DESCRIPTION	Unit Cost	QTY	DISTRIBUTION									
				Total	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter		
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
840	Trush Can	295.00	4	1,180.00	4	1,180.00		-		-		-	
841	Twine	47.85	4	191.40	4	191.40		-		-		-	
842	Twine Plastic, 1 kilo/roll	47.85	2	95.70	1	47.85		-	1	47.85		-	
843	Typewriter Ribbon	16.35	43	703.05	9	147.15	15	245.25	10	163.50	9	147.15	
844	Uninterrupted Power Supply	1,749.45	7	12,246.15	7	12,246.15		-		-		-	
845	Universal Ink	2,500.00	1	2,500.00	1	2,500.00		-		-		-	
846	Universal Ink Black	150.00	8	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
847	Universal Ink Cyan	150.00	8	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
848	Universal Ink Magenta	150.00	8	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
849	Universal Ink Yellow	150.00	8	1,200.00	2	300.00	2	300.00	2	300.00	2	300.00	
850	UPS	2,000.00	2	4,000.00		-	2	4,000.00		-		-	
851	Utensils	5,000.00	1	5,000.00	1	5,000.00		-		-		-	
852	Videoke Stickers	24.00	800	19,200.00	800	19,200.00		-		-		-	
853	Vulca Seal	340.00	7	2,380.00	2	680.00		-	5	1,700.00		-	
854	Waste Basket	27.25	9	245.25	6	163.50	1	27.25	1	27.25	1	27.25	
855	Waste Materials	330.00	4	1,320.00	4	1,320.00		-		-		-	
856	Weight & Measures Stickers	24.00	2000	48,000.00	2,000	48,000.00		-		-		-	
857	Weight & Measures Stickers	24.00	2000	48,000.00	2,000	48,000.00	-	-	-	-	-	-	
858	White Board Eraser	18.00	3	54.00	1	18.00	1	18.00	1	18.00		-	
859	White Board Marker	58.00	2	116.00	2	116.00		-		-		-	
860	White Board Pen	58.00	120	6,960.00	50	2,900.00	35	2,030.00	35	2,030.00		-	
861	White Folder Long	7.50	60	450.00	30	225.00		-	30	225.00		-	
862	White Mailing Envelope Long	159.95	3	479.85	1	159.95		-	1	159.95	1	159.95	
863	Whiteboard Marker	50.00	12	600.00	3	150.00	3	150.00	3	150.00	3	150.00	
864	Whiteboard Eraser	19.00	1	19.00	1	19.00		-		-		-	
865	Whiteboard Ink Black	145.00	2	290.00	1	145.00		-	1	145.00		-	
866	Whiteboard Ink Blue	147.00	2	294.00	1	147.00		-	1	147.00		-	
867	Whiteboard Marker	15.85	18	285.30	5	79.25	4	63.40	5	79.25	4	63.40	
868	Whiteboard Marking Pen	720.00	2	1,440.00	1	720.00		-	1	720.00		-	
869	Whiteboard Pen	58.00	18	1,044.00	2	116.00		-	2	116.00	14	812.00	
870	Whiteboard Small	480.00	1	480.00	1	480.00		-		-		-	
871	Whiteboard, 3'x4'	1,998.18	1	1,998.18	1	1,998.18		-		-		-	
872	Whiteboard, 3'x4'	1,998.18	1	1,998.18	1	1,998.18		-		-		-	
873	Whiteboard Eraser	25.00	4	100.00	1	25.00	1	25.00	1	25.00	1	25.00	
874	Wipe Out	42.00	10	420.00	10	420.00		-		-		-	

## ANNUAL PROCUREMENT PLAN

For the Year 2014

Name of City Government Unit : City of Mati

Program Control No. 01				<b>AMOUNT</b>									
Department/Office: ALL OFFICES				Regular		Contingency		TOTAL				Date Submitted: _____	
				<b>DISTRIBUTION</b>									
Item No.	DESCRIPTION	Unit Cost	QTY	Total		1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
				Cost	QTY	Amount	QTY	Amount	QTY	Amount	QTY	Amount	
875	Yellow Pad	25.00	152	3,800.00	64	1,600.00	44	1,100.00	33	825.00	11	275.00	
876	Zonrox	115.00	67	7,705.00	26	2,990.00	11	1,265.00	20	2,300.00	10	1,150.00	
<b>Total</b>				<b>8,922,465.72</b>		<b>3,535,141.84</b>		<b>1,671,967.61</b>		<b>2,605,359.42</b>		<b>1,109,996.85</b>	

This is to certify that the above procurement program is in accordance with the objectives of this office.

Prepared by : MARIA LUISA R. COMO  
General Services Officer

Approved by :

**CARLO LUIS P. RABAT**  
City Mayor