

REGISTRATION OF ENTERPRISES

MATI INVESTMENT INCENTIVES CODE OF 2011

- ✘ Qualifications of New Enterprises
- ✘ Qualifications of Existing Enterprises
- ✘ Application Requirements
- ✘ Registration Procedures
- ✘ Evaluation and Approval
- ✘ Evaluation Criteria

QUALIFICATIONS OF ENTERPRISES

1. Compliance with all the requirements (*national and local laws*)
2. Located within Mati City
3. Included in the “priority area of investment”
4. 70% of employees are residents of Mati
5. Capitalization *
 - a. Not less than Php 3,000,001 but not more than Php 15,000,000
 - b. Not less than Php 15,000,001 but not more than Php100,000,000
 - c. Not less than Php 100,000,001

* Shall be based on the total project cost as stated in the investor’s project study/business plan

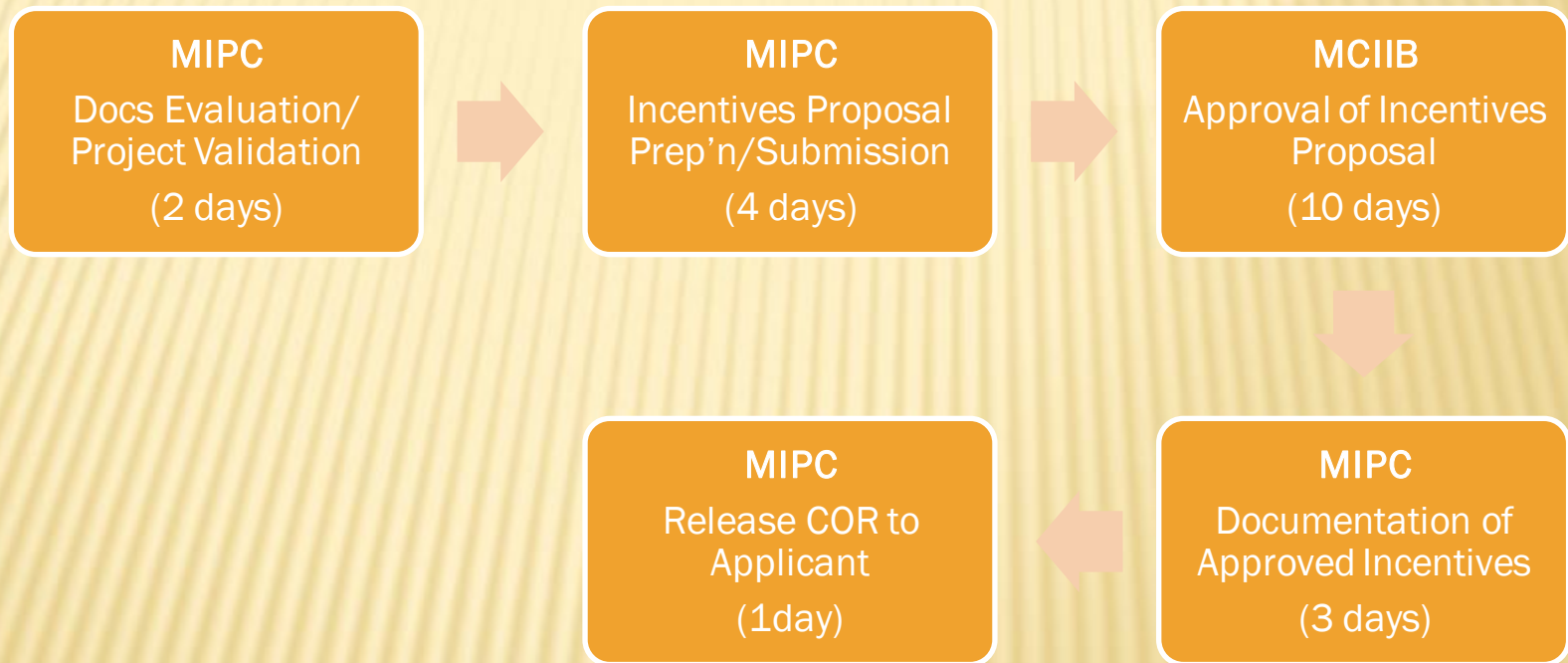
APPLICATION BASIS REQUIREMENTS

1. Letter of Intent/Board Resolution authorizing the application
2. Investment Incentives Application for Registration Form
3. Project Feasibility Study/Business Plan
4. Business Registration Documents (DTI/SEC/CDA)
5. Barangay Council Resolution interposing no objection of the project
6. Zoning Certification
7. Building Permit
8. ECC/CNC from DENR
9. Lot Title/Leases Contract
10. Tax Clearance from CTO
11. Business Permit (for existing business)
12. Board Resolution/Secretary's Certificate/SPA for authorized representatives

REGISTRATION PROCEDURES

1. Venue of Filing → MIPC
2. Date of Official Acceptance → upon receipt of complete documentary requirements
3. Processing Fee (non refundable) →
 - × Php 10,000 for small-scale enterprise
 - × Php 15,000 for medium-scale enterprise
 - × Php 25,000 for large-scale enterprise
4. MIPC prepares Incentives Proposal
5. Approval by MCIIB →
 - × Processing Time → 10 days (min); 20 days (max)
6. Release of Certificate of Registration

EVALUATION AND APPROVAL PROCEDURES



EVALUATION CRITERIA

- a) Investment in Priority Area
- b) Amount of Investment
- c) Employment Generation
- d) Compliance of Basic Requirements
- e) Location
- f) BOI-Registered Projects