

**ARTICLE 23. - ANIMAL POUNDAGE FEE -**

**SECTION 1. DEFINITION.** When use din this Article:

**“Astray Animals”** – means an animal which is set loose or not under the complete control of its owner or the one in charge or in the possession thereof, or found in streets and public or private places whether fettered or not.

**“Streets and Public Places”** – includes national, municipal or barangay streets, parks, plazas and such other places open to the public.

**“Private Places”** – includes privately-owned streets, yards, rice fields, farmlands and lots owned by an individual other than the owner of the animal.

**SECTION 2. IMPOSITION OF FEE.** There shall be collected the poundage fee of One Hundred Fifty (150.00) Pesos from the owner of the astray animal.

**SECTION 3. TIME OF PAYMENT.** The poundage fee shall be paid to the Municipal Treasurer before the release of the animal to its owner.

**SECTION 4. ADMINISTRATIVE PROVISIONS.**

- a) The PNP Station Commander in the Municipality shall apprehend and impound any astray animal which he shall record in the book for this purpose.
- b) The Municipal Treasurer shall cause a notice of the impounding animal posted at the main door of the Municipal Hall for five (5) consecutive days, starting one (1) day after the animal was impounded, within which the owner is required to claim and establish ownership thereof.
- c) If no person shall claim ownership of the animal after expiration of five (5) days from its impounding, shall be sold at public auction under the following procedures.
  3. The Municipal Treasurer shall post notice for five (5) days in two (2) conspicuous places including the main door of the municipal hall in the public market. The animal shall be sold to the highest bidder. Within five (5) days after the auction sale, the Municipal Treasurer shall make a report on the proceedings in writing to the Municipal Mayor. The owner may stop the sale by paying at any time before or during the auction sale, the poundage fees due and the cost of the advertisement and the conduct of sale to the Municipal Treasurer, otherwise, the sale shall proceed.
  3. The proceeds of the sale shall be applied to satisfy the cost of impounding, advertisement and conduct of sale. The residue over this cost shall accrue to the General fund of the Municipality.
  3. in case the impounded animal is not disposed of within ten (10) days from the date of notice of the public auction, the same shall be considered sold to the Municipal Government for the amount equivalent to the poundage fees due.

**SECTION 5. PENALTY.** Any violation of the provisions of this Article shall be punished by a fine of not less than Five Hundred (500.00) Pesos but not exceeding One Thousand (1,000.00) Pesos or imprisonment of not less than six (6) months, or both, at the discretion of the court.

**ARTICLE 24. - PERMIT FEE FOR POSSESSORS OF FIREARMS -**

**SECTION 1. IMPOSITION OF FEE.** There shall be collected an annual fee of One Hundred (100.00) Pesos; for every firearm, from every applicant to possess firearms or from every resident who has been authorized, either thru a regular licenses or special permit.

**SECTION 2. EXEMPTION.** The fee imposed in this Article shall not be affected to regular employees of the Municipality, Barangay Captains and those exempted under existing laws, but they shall register their firearms in accordance with this Article.

**SECTION 3. TIME OF PAYMENT.** The fee shall be paid in the Municipal Treasurer upon filing of the application of the permit with the Office of the Mayor.

**SECTION 4. ADMINISTRATIVE PROVISIONS.** Every resident of the Municipality who is applying to possess firearms or who has been authorized to possess firearms by the authorities through a regular license or special permit shall apply for a Mayor's Permit, through the PNP station commander who shall register and record the same in a registry book for the purpose, renewable on the birth month of the license of permits. The PNP Station Commander shall promulgate rules and regulations for the proper registration of all firearms in the municipality subject to existing laws and regulations on the carrying of firearms outside the residence.

**SECTION 5. PENALTY.** Violations of this Article shall be punished by a fine of Four Hundred (400.00) Pesos or imprisonment of two (2) months, or both, at the discretion of the court.

**ARTICLE 25. - PERMIT FEE FOR HUNTING -**

**SECTION 1. IMPOSITION OF FEE.** There shall be collected a fee of twenty (20) Pesos from every person who shall apply for a permit to hunt small or big games within the Municipality for a period of not more than thirty (30) days.

**SECTION 2. TIME OF PAYMENT.** The hunting permit fee shall be paid to the Municipal Treasurer upon filing of the application for the permit from the Mayor, through the Station Commander.

**SECTION 3. ADMINISTRATIVE PROVISIONS.** The hunting permit shall be issued only upon presentation of the applicant of the necessary permit issued by the national officers as required by the law or regulation for the same purpose.

**SECTION 4. PENALTY.** Any violation of the provisions of this Article shall be punished by a fine of not less than Two Hundred (P200) Pesos, nor more than One Thousand (P1,000.00) Pesos or imprisonment of not more than (1) month, or both, at the discretion of the Court.

## **ARTICLE 26. –FIRESAFETY INSPECTION FEE –**

**SECTION 1. IMPOSITION OF FEE.** Any person shall keep or store at his or its place of business or elsewhere in the Municipality any flammable, explosive or highly combustible material, shall first secure a permit from the Mayor through the Chief of the Fire Service. The permit shall only be granted after inspection of the place and upon payment of the corresponding fees enumerated hereunder:

- a) Sari-sari store, hardware store, gasoline station  
and other business establishments 75.00/annum
- b) Factory or warehouse  
150.00/annum

**SECTION 2. TIME AND MANNER OF PAYMENT.** The fee imposed in this Article shall be paid to the Municipal Treasurer upon application with the Office of the Fire Department before a permit is granted or before it is renewed.

### **SECTION 3. ADMINISTRATIVE PROVISIONS.**

- a) The Chief of the Fire Service shall have supervision over the location and manner of storing flammable, explosive or highly combustible materials in accordance with the promulgated rules and regulations on fire prevention and protection. If in his judgment, the location and manner of storing such materials constitute a fire hazard, he shall issue an order to the possessor that the same shall be stored elsewhere or removed within twenty four (24) hours.
- b) No permit shall be issued to the storage of gun powder, dynamites explosives, blasting supplies or ingredients thereof, unless a permit therefore has been secured from the PNP Station Commander.

### **SECTION 4. REGULATORY PROVISIONS.**

- 1) all business establishments within the Municipality are hereby required and compelled to be equipped with fire fighting equipments such as fire extinguishers for the protection against incident of accidental fire;
- 2) for the purpose of uniformity according to the establishments kind and class and in due accord with the national standard in a concept of a

defined fire code, defined hereunder is the classification of establishments and equivalent fire extinguishers made compulsory and necessary :

- a. **HEAVY OR MAXIMUM FIRE HAZARDS** – Establishments storing and dealing big quantity of highly inflammable and combustible materials such as: gasoline, petroleum, alcohol, crude oil, paints, thinners, turpentine, acetone, LPG and the like.  
Per 250 sq.m. – 3 units of ten (10) pounds capacity fire extinguishers or its equivalent  
Less than 200 sq.m. – 1 unit of fifteen (15) pounds capacity fire extinguishers or its equivalent
  - b. **MEDIUM FIRE HAZARDS** – Establishment storing and dealing small quantity of combustible and inflammable materials as in “A”  
Per 250 sq.m. – 2 units of ten (10) pounds capacity fire extinguishers or its equivalent  
Less than 250 sq.m. – 1 unit of ten (10) pounds capacity fire extinguishers or its equivalent.
  - c. **LIGHT FIRE HAZARDS** – Establishments where are presence of ordinary combustible materials like papers, woods, textiles, and the like  
Per sq.m. – 1 unit of ten (10) pounds capacity of fire extinguisher or its equivalent.
- 3) Small sari-sari stores are hereby required to equipped their stores with an area of not more than 250 sq.m. with 1 unit, 2 pounds capacity fire extinguishers;
  - 4) No permit on building construction will be issued to any applicant without the necessary fire fighting equipments or a proof of such purchase of at least two (2) pounds capacity;
  - 5) All business operators are further enjoined to attend a seminar on “Fire Prevention and Safety Consciousness” to be given by experts to be made available by the Municipal government;

**SECTION 5. APPLICABILITY CLAUSE.** All other matters relating to the fire inspection and insurance or permit thereof shall be governed by the pertinent provisions of existing laws, rules and regulations and ordinances.

**SECTION 6. PENALTY.** Any violation of the provisions of this Article shall be punishable by a fine of not more than Two Hundred (200.00) Pesos, or imprisonment of one month, or both, at the discretion of the court.

**ARTICLE 27. - ANNUAL REGULATION FEES FOR KEEPING OR STORAGE OF COMBUSTIBLE MATERIALS –**

**SECTION 1. REGULATORY FEE.** Before a permit maybe granted for the keeping or storing of combustible materials, an annual permit fee shall be paid to the Municipal Treasurer, according to the following schedules:

Annual Fee  
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A) Storage of flammable, combustible or explosive substance:

a. Flammable liquids with flash point at 20 degrees Fahrenheit or below, such as gasoline and other carbon besolphide, naptha, benzon, allodin, and acetone :	
1 to 5 gallons	10.00
Over 25 to 50 gallons	20.00
Over 50 to 100 gallons	40.00
Over 100 to 500 gallons	80.00
Over 500 to 1,000 gallons	120.00
Over 1,000 to 1,500 gallons	160.00
Over 1,500 to 2,000 gallons	200.00
Over 2,000 to 2,500 gallons	240.00
Over 2,500 to 3,000 gallons	320.00
Over 3,000 to 3,500 gallons	400.00
Over 3,500 to 4,000 gallons	480.00
Over 4,000 to 8,000 gallons	600.00
Over 8,000 to 10,000 gallons	800.00
Over 10,000 to 50,000 gallons	1,200.00
Over 50,000 to 200,000 gallons	1,800.00
Over 200,000 to 500,000 gallons	2,400.00
Over 500,000 to 1,500,000 gallons	3,200.00
Over 1,500,000 gallons	4,000.00
b. Flammable liquids with flash point at above 20 degrees Fahrenheit such as alcohol, amyacetate, toluol, ethyl acetate :	
1 to 25 gallons	15.00
Over 25 to 50 gallons	20.00
Over 50 to 100 gallons	30.00
Over 100 to 500 gallons	50.00
Over 500 to 1,000 gallons	80.00
Over 1,000 to 5,000 gallons	200.00
Over 5,000 to 25,000 gallons	400.00
Over 25,000 to 50,000 gallons	800.00
Over 50,000 gallons	1,000.00
c. Combustible	

**SECTION 2. TIME OF PAYMENT.** The fees imposed shall be paid to the Treasurer upon application for his permit with the Mayor to store the aforementioned substances.

**SECTION 3. ADMINISTRATIVE PROVISIONS.**

1. No person shall have, keep or store at his place of business, any of the flammable combustible or explosive substances without first securing a permit thereof. Gasoline, naphtha, not exceeding the quantity of one hundred (100) gallons kept in, and used by launches or motor boats, and any quantity of gasoline kept in the tank of and used by any motor vehicle shall be exempted from the permit fee herein required.
2. The Mayor shall promulgate regulations for the proper storing of said substances and shall designate the proper official who shall have supervision thereof.

**SECTION 4. PENALTY.** Violation of this Article shall be punished by a fine of Two Hundred (200.00) Pesos, or imprisonment of two (2) months, or both, at the discretion of the Court.

**ARTICLE 28. - FEES FOR THE CONVEYANCE OR TRANSPORTATION OF ANY EXPLOSIVE OR HAZARDOUS INFLAMMABLE LIQUID WITHIN THE LIMITS OF THIS MUNICIPALITY-**

**SECTION 1. PERMITS.** It shall be unlawful for any person, firm or corporation to convey or transport any explosive or hazardous inflammable liquid within the municipal limits of the Municipality, in any truck, tank trailer, vessels, boat or craft or any motor vehicle without first having obtained a permit from the Chief of the Local Fire Station.

**SECTION 2. DEFINITION OF HAZARDOUS, INFLAMMABLE LIQUID.** For the purpose of this Article, a hazardous inflammable liquid shall be considered to include those liquids with flash points below 100 degrees Fahrenheit such as gasoline, oil, kerosene and other similar materials.

**SECTION 3. FEES.** For every permit granted under the provision of this Article, the following fees shall be paid:

- |   |        |
|---|--------|
| a) Cargo trucks a payload capacity of 20-50 gallons drums or equivalent | 80.00  |
| b) Over 50 gallons drum or equivalent                                   | 100.00 |
| c) Tank trucks, tank trailer and similar trailers having capacity of:   |        |
| 1. 6,000 liters or less   | 80.00  |
| 2. Over 6,000 liters  | 100.00 |
| d) Self-propelled or non-self propelled package                         | 80.00  |
| d) Self-propelled or non-propelled bulk craft                           | 100.00 |

Provided that no fuel for consumption, conveyance, storage tanks deposited on the conveyance, up to fifty (50) gallons, shall be permitted without first securing permit or paying the above fees. Provided, further, that the government of the Republic of the Philippines and/or any of its political subdivisions, the United States or Navy, United States Embassy and members of its staff, diplomatic or consular representatives and officers of the foreign government are hereby exempted from the imposition of the fees mentioned therein.

**ARTICLE 29. – PERMIT FEES FOR THE CONDUCT OF GROUP ACTIVITIES**

**SECTION 1. IMPOSITION OF FEES.** Every person who shall conduct or hold any program or activity involving the grouping of people within the jurisdiction of the Municipality shall obtain Mayor’s Permit therefore and pay to the Municipal Treasurer the corresponding fee in accordance with the following schedule:

1. Conference, meeting, rallies, and demonstration :	
a. Inside building or hall	50.00
b. Outdoor, in parks, plazas, roads or streets	100.00
2. Dances :	
a. Jam sessions	50.00
b. Benefit dances with ordinary sound light system	50.00
With stereo Quadra sonic sounds and disco lights	100.00
c. Coronation and ball :	
Barangay	50.00
Poblacion	100.00
3. Stage Presentations :	
a. Stage shows and vaudevilles	100.00
b. Drama	50.00
c. Cultural and Fashion Shows	50.00
d. Other presentation	50.00
4. Other activities :	
a. Beauty popularity contest	100.00
b. Horse and other animal fights/race	100.00
c. Races	50.00
d. Athletic competitions/games	50.00
e. Promotional sales/demonstration	50.00
f. Bingo socials (subject to regulatory ordinances)	
Regular:	
For the first table	1,000.00
For every additional table	500.00
Special :	
For the first table	500.00
For every additional table	200.00

**SECTION 2. TIME OF PAYMENT.** The fee imposed shall be paid to the Municipal Treasurer upon filing of the application for a permit with the Municipal Mayor.

**SECTION 3. EXEMPTIONS.** Programs of activities conducted by educational, charitable, religious and government institutions free to the public shall be exempt from the payment of the fee herein imposed, provided, that the corresponding Mayor's Permit should be secured accordingly. Programs or activities requiring admission fee for attendance shall be subject fees herein imposed even if they are conducted by exempt entities.

**SECTION 4. ADMINISTRATIVE FUNCTIONS.** A copy of every permit issued by the Municipal Mayor shall be furnished to the PNP Station Commander of the Municipality who shall assign Police Officers to the venue of the program or activity to help maintain peace and order.

**SECTION 5. PENALTY.** Any violation of this Article shall be punished by a fine of not more than One Hundred (100.00) Pesos or imprisonment of not more than thirty (30) days, or both, at the discretion of the court.

**ARTICLE 30. - PERMIT FEE ON FILM-MAKING AND VIDEOTAPE COVERAGE –**

**SECTION 1. IMPOSITION OF FEE.** There shall be collected a permit fee per film from any person that shall go on location-filming or have video coverage on any program or activity within the territorial jurisdiction of the Municipality, in the following schedules:

	Rate of Fee -----
a) Commercial Movies	500.00
b) Commercial Advertisements	400.00
c) Documentary Film	300.00
d) Video Tape coverage	250.00

**SECTION 2. TIME OF PAYMENT.** The fee imposed shall be paid to the Municipal Treasurer upon application for Mayor's Permit before location filming is commended.

**SECTION 3. SURCHARGE FOR LATE PAYMENT.** Failure to pay the fee prescribed in this Article within the time required shall subject the taxpayer a surcharge of twenty five (25%) percent of the original amount of fee due, such surcharge to be paid at the same time and in the same manner as the fee due.

**SECTION 4. PENALTY.** Any violation of the provisions of this Article shall be punished by a fine of not less than Five Hundred (500.00) Pesos but not exceeding One Thousand (1,000.00) Pesos or imprisonment of not less than one



(1) month but not exceeding six (6) months, or both, at the discretion of the Court.

**ARTICLE 31. – PERMIT FEE ON PARADES –**

**SECTION 1. IMPOSITION OF FEE.** There shall be collected a permit fee of One Hundred (100.00) Pesos per day on every circus or menagerie parade or other parades using banners, floats or musical instruments held in the Municipality.

**SECTION 2. EXEMPTIONS.** Civic and Military parades and religious processions shall exempt from the payment of the permit fee imposed herein.

**SECTION 3. TIME OF PAYMENT.** The fee imposed herein shall be paid to the Municipal Treasurer upon application for a permit to the Municipal Mayor.

**SECTION 4. ADMINISTRATIVE PROVISIONS.** Any person that shall hold a parade within the Municipality shall first obtain a permit from the Municipal Mayor before undertaking the activity for the purpose, a written application for a prescribed form shall set forth the name and the address of the applicant, the description of the activity, the place or places where the same will be conducted and such other pertinent information or data as maybe required.

**SECTION 5. PENALTY.** Any violation of the provisions of this Article shall be punished by a fine of not less than Five Hundred (P500.00) Pesos but not exceeding One Thousand (P1000.00) Pesos or imprisonment of not less than one (1) month but not exceeding six (6) months, or both, at the discretion of the Court.

**CHAPTER VI – SERVICE FEES**

**ARTICLE 32. – SECRETARY’S FEE –**

**SECTION 1. IMPOSITION OF FEE –** There shall be collected the following fees from every person requesting the copies of official records and documents from the offices of the Municipal Government:

- a) For every 100 words or fraction thereof,  
Computer printed or typewritten (not including the certification and notation)  
First two copies 10.00  
For every additional copies 2.50
- b) Where the copy to be furnished is in  
Printed form in whole or in part, or  
Each page (double this fee if there are two pages in a sheet) 5.00

c) For each certification of correctness (with seal of office) written on the copy or attached thereto first two copies	10.00
For every additional copy	2.50
d) For certifying the official act of a Municipal Judge or other judicial Certificate, Municipal Mayor, Municipal Secretary, Civil registrar and other Municipal Officials	
First two copies	10.00
For every additional copy	2.50
e) For certified copies of any paper, record, decree, judgment or entry of which any person is entitled to demand and receive a copy ( in connection with judicial proceedings for each 100 words	2.00
f) Certified Xerox copy or any other copy Produced by copying machine; per page:	
Long	2.00
Short	1.50
g) Certified photo copy; per page	10.00
h) For preparing affidavits or any document; per page; per sheet	2.50
i) For administering oaths; per document	5.00
j) For the use of the mimeo machine, per ream.	5.00

**SECTION 2. EXEMPTIONS.** The fees imposed in this Article shall not be collected for copies furnished to other offices or branches of the government for official business except for copies required by the Court at the request of the litigants, in which case charges shall be made in accordance with Schedule in Section 1.

**SECTION 3. TIME OF PAYMENT.** The fee shall be paid to the Municipal Treasurer at the time of the request, written or otherwise, for the issuance of the copy of any municipal record or document is made.

**ARTICLE 33. – LOCAL REGISTRY FEES –**

**SECTION 1. IMPOSITION OF FEES.** There shall be collected the following fees for services rendered by the Local Civil Registrar of the Municipality:

a) Marriage Fees:	
1. For application where application are Residents of the Municipality	50.00

2. For application where one of the applicant is a non- resident	75.00
3. For application where one of the Applicant is a foreigner	100.00
4. License Fee	2.00
5. Solemnization fee	50.00
6. Counseling fee	25.00

b) For registration of documents and certified copies of documents on file in the office of the Local Civil Registrar:

1. Per registration of legitimation	50.00
2. Per registration of an adoption	100.00
3. Per registration of voluntary emancipation of minor	50.00
4. Per registration of court decision recognizing or acknowledge natural children or impugning or denying such recognition	50.00
5. Per registration of judicial determination of paternity affiliation	50.00
6. Per registration of court decision or order on the custody of minor and guardianship	50.00
7. Per registration of change of name	50.00
8. Per registration of aliases	50.00
9. Per registration of Naturalization	100.00
10. Per registration of election of Filipino Citizenship	500.00
11. Per registration of repatriation or voluntary renunciation of citizenship	100.00
12. Per registration of birth :	
a. Within thirty (30) days from the date of birth	5.00
b. After thirty (30) days from the date of birth But not more than six (6) months	10.00
c. After six (6) months from the date of birth But not more than one (1) year	20.00
d. After one (1) year	50.00
13. Per registration of death certificate	5.00
14. Per registration for each death certificate changed and corrected	10.00
15. Per registration of court decision or order to correct or change entry in any certificate of birth, marriage or death	20.00
16. For registration of filing supplemental birth certificate	10.00
17. Per registration of an annulment of marriage	250.00
18. Per registration of legal separation or divorce	250.00

19. Photography of documents on file with the Civil Registry	10.00
20. Insurance of certified Xerox and/or true copies Of registry records, for each page other than (a) below	10.00
a. For birth and marriage certificate for purpose of travel abroad :	
First two (2) copies	50.00
for every additional copy	5.00
21. Permit fee for cadaver disposition :	
a. Burial permit fee	2.00
b. For exhumation of cadaver	20.00
c. For removal of cadaver	25.00
d. For cremation	30.00
e. Entrance from other city/municipality	30.00
f. Transfer to other city/municipality	10.00
g. Cemetery fee	10.00

**SECTION 2. EXEMPTIONS.** The above fees shall not be collected in the following cases:

- a. Issuance of certified copies of documents for official use at the request of component Court or other government agencies.
- b. Issuance of birth certificate of children reaching school age when such certificates are required for admission to the primary grades in a public school.
- c. Burial permit of a pauper per recommendation of the Municipal Mayor.

**SECTION 3. TIME OF PAYMENT.** The fees shall be paid to the Municipal Treasurer before the registration of a document or issuances of the license or certified copy of the local registry or document.

**SECTION 4. DECLARATION OF BIRTHS, DEATHS AND MARRIAGES.** It shall be registered and recorded in accordance with the Civil Registry Law otherwise known as Act No. 3753 and the delay of such declaration shall be counted at the lapse of the following periods:

Live Births	30 days
Deaths	48 days
Fetal Deaths	48 hours
Marriages	15 days

**SECTION 5. IMPOSING ADMINISTRATIVE FINES FOR DELAYED DECLARATION OF BIRTHS, DEATHS AND MARRIAGES AND PROVIDING PENALTY THERETO.**

There shall be imposed for delayed declaration of births, deaths and marriages, an administrative fine in the following schedules:

For delayed declaration of Birth	
a) Delay of less than one (1) month	5.00
b) After thirty (30) days from the date Of birth but not more than six (6) months	10.00
c) After six (6) months from the date of of birth but not more than one (1) year	15.00
d) After one (1) year to five (5) years	20.00
e) After six (6) years to ten (10) years	25.00
f) After eleven (11) years to thirty (30) Years or more	30.00
For delayed declaration of deaths	
Delay of more than twelve (12) hours But less than one (1) day	4.00
Delay of more than one (1) day But less than five (5) days	6.00
Delay of more than five (5) days to Fifteen (15) days	8.00
Delayed of more than fifteen (15) days To thirty (30) days	10.00
For delayed registration of marriage	20.00
Service Fee:	
For Birth	10.00
For Death	5.00
For Marriage	10.00

**SECTION 6. ADMINISTRATIVE PROVISIONS:**

- a) A marriage license shall not be issued unless a certification is issued by the Family Planning Coordinating Council that the applicants have undergone lectures on Family Planning.
- b) No fee shall be collected for registration of birth and deaths provided the same are reported in accordance with the reglamentary period provided in the next preceding section.
- c) It shall be the duty of the Municipal Treasurer to receive and correct administrative and fines as provided for in this ordinance.
- d) Persons charge with the duty of reporting to the Local Civil Registrar the facts of births, deaths, and marriages in accordance with the Civil Registry otherwise known as Act 3735, who fails to perform their duties, shall be reported by the Local Civil Registrar, this municipality, to the Prosecutor of the Province for proper action and prosecution for violation of the Civil Registry Law.

The following persons are charge with the duty of reporting the facts of birth, deaths, marriages, etc.:

For Births: In the following order (Rule 12 Adm. Order No. 3 dated November 4, 1942 of the Civil Registrar General)

- 1) Physician in attendance of birth
- 2) Midwife (nurse) in attendance of birth
- 3) Either parent of the newborn child

For Deaths: In the following order (Rule 25 Adm. Order No. 3 dated November 4, 1942 of the Civil Registrar General)

- 1) Physician who attended the deceased
- 2) Member of the family of the deceased
- 3) Mayor
- 4) Secretary
- 5) Councilor of SB member

For Marriage:

- 1) All persons authorized to solemnized marriage in accordance with law.

**SECTION 7. PENALTY.** Any person found violating the provisions of this Article shall be punished by a fine of not less than Fifty (50.00) Pesos or more than One Thousand (1,000.00) and/or imprisonment of not less than ten (10) days nor more than twenty (20) days or both at the discretion of the court.

**ARTICLE 34. - POLICE/MAYOR'S CLEARANCE FEES -**

**SECTION 1. IMPOSITION FEE.** There shall be collected a service fee for each police/mayor's clearance certificate issued, as follows:

a) For domestic employment, scholarship, study grants	10.00
b) For firearms permit application	50.00
c) For change of name	50.00
d) For passport visa application	100.00
e) For application for Filipino Citizenship	200.00
f) For other purposes not specified above	10.00
g) Mayor's and Police Clearance to transport or ship the following :	
1. Large cattle per head	10.00
2. Hogs, or pigs per head	5.00
3. Goats, sheeps, dogs and other animals per head	2.00
4. Fowls and chicken	
20 heads or less (per head)	2.50
21 to 50 heads (per head)	5.00
Over 50 heads	10.00
Fighting Cock, per head	25.00
5. Logs and Lumber, per truckload or fraction thereof	50.00
6. Agricultural and marine products :	

a. Fruits, spices and vegetable, per basket locally known as a lot or batuwang	5.00
b. Grains per sack of 50 kilos or fraction thereof	1.00
c. Other agricultural products per standard container (sack or basket)	.50
d. Fresh fish, preserved fish, prawns and other Crustaceans per standard container (can or box)	1.00
Less than forty (40) kilos	5.00
Less than 40 kilos but more than 80 kilos	15.00
81 kilos and above	25.00
7. Firewood, per bundle	0.25
8. Charcoal, per sack of 20 kilos or less	0.25
9. Field stone, sand, gravel and mineral ores, per truckload or fraction thereof	2.50

**SECTION 2. TIME OF PAYMENT.** The service fee imposed in this Article shall be paid to the Municipal Treasurer upon application for the Mayor's/Police clearance certificate.

**ARTICLE 35. - MUNICIPAL ASSESSOR'S FEE** - There shall be collected a service fee for each certificate or document prepared by the Municipal Assessors Office as follows:

a) Certified copy of tax declaration	10.00
b) Certification of property holdings (1.00 per additional page)	10.00
c) Certified copy of barangay maps of the long bond paper size)	15.00
d) Preparation of location maps or vicinity maps or other extra mapping works, each (plus P10 per sq.m. inch in excess of long bond paper size)	30.00

**ARTICLE 36. - HEALTH, SANITARY INSPECTION, EXAMINATION AND PERMIT AND MEDICAL AND LABORATORY FEES -**

**SECTION 1. JURISDICTION.** The provisions of this Article shall be applicable within the entire territory and jurisdiction of the Municipality and shall be enforced by the Health Authorities of the Municipality.

**SECTION 2. MEDICAL, HEALTH, SANITARY AND LABORATORY FEES.**

For the purpose of supervision and enforcement of existing rules and regulations on sanitation and safety of the public, every owner or operator of the business, industrial, commercial, or agricultural establishments, accessoria, building or houses for rent, and/or any person required by the existing laws and regulations to secure a health certificate from the office of the Municipal Health Officer, shall secure a sanitary certificate or permit upon payment to the Office of the Municipal Treasurer of a fee, in accordance with the following schedule

A. Medical and Health Certificates :	
1) Every health certificate issued for food handlers, barbers, and lady barbers/ helpers	10.00
2) Medical certificate in connection with application for :	
a. Naturalization/legitimation/adoption/annulment of marriage	100.00
b. Travel abroad	100.00
c. All others	10.00
d. Delayed Renewal of Health Certificates	20.00
B. Examination :	
1. Physical and Medical Examination for marine examination and driver's application	10.00
2. Flourosopic (X-ray) Examination :	
a. X-ray examination for purpose of employment, travel abroad & others	50.00
b. X-ray examination for diagnostic purposes to aid the physical for a correct diagnosis	10.00
3. Other examinations	5.00
C. Sanitary permit for cleaning of septic vaults, transfer of cadaver, exhumation and other permits required in connection with public health and sanitation	
	10.00
D. Sanitary inspection fees :	
1. Building Permit	100.00
2. Poultry projects	100.00
3. Piggery projects	100.00
4. Sea transportation	100.00
5. Land transportation	100.00
6. Air transportation	100.00

**SECTION 3. FREE EXAMINATION.** The Municipal Health Officer is hereby empowered to give free laboratory examination to indigent's patients and examination needed by the government such as, for government insurance, requirements for appointments and application for positions and civil service examinations.

**SECTION 4. QUARTERLY HEALTH CERTIFICATE FOR HANDLERS, BARBERS AND LADY BARBERS-HELPERS.** No food handlers, barbers, or lady barbers-helpers and hostesses can be allowed to work, engage in, or otherwise pursue their respective vocations, without first securing a quarterly health certificate from the Office of the Municipal Health Officer.



**SECTION 5. MODE OR TIME OF PAYMENT.** When required by law, health and sanitation regulations, or this ordinance no business, trade, or occupation or profession can be lawfully begun, exercised, or pursued without first securing the corresponding certificate and permits and paying the fees there for, in accordance with the schedules in Section 2 hereof. Such certificates and permits must be renewed every year thereafter, within the first twenty (20) days of January.

**SECTION 6. SURCHARGE AND INTREST.** Failure of the businessmen, traders, or person concerned to pay the fees herein prescribed within the first twenty (20) days of January, shall subject that fees to a one-time surcharge of twenty-five (25%) percent therefore, plus an interest of two (2%) percent per month from due date until the fee is fully paid.

**SECTION 7. ANNUAL INSPECTION OF PREMISES FOR RENT.** Except as otherwise provided, the Municipal Health Officer or his duly authorized representatives shall conduct an annual inspection of all houses, accessories or buildings for rent or as soon as circumstances require and all business establishments (commercial, industrial, agricultural) in order to determine their adequacy of ventilation, propriety habitation and general sanitary conditions, pursuant to the existing laws, rules and regulations. Sanitary permit shall be issued to the owner by the Municipal Health Officer or his duly authorized representative after such accessories, house or building is found to be healthfully adequate and necessary.

**SECTION 8. FORM OF PERMIT.** Every permit issued shall show the name of the applicant, his nationality, civil status, age, address, nature of organization (whether sole proprietorship, partnership or corporation), nature and type of the business, address of the business, house, accessories, or building, the amount of fees paid and the receipt number therefore, and such other data as may be necessary.

**SECTION 9. DURATION OF PERMIT.** The permit shall be granted for a period of not more than one year and shall expire on the end of the year when the permit is granted, unless revoked for cause or surrendered earlier.

## **ARTICLE 37. – PROCESSING FEES FOR ZONING OR LOCATIONAL CLEARANCE –**

**SECTION 1. IMPOSITION OF FEES.** The following fees for zoning or locational clearance for land use within the Municipality shall be collected by the Municipal Treasurer from the owners and/or contractors of land development, construction, renovation and expansion projects, as follows:

a) Application/Filing Fee – For every application for locational clearance irrespective whether approved or not; motion for reconsideration, reclassification and for filing of complaint:

- |  |        |
|--|--------|
| 1. For locational clearance/certificate of Zoning Compliance   | 20.00  |
| 2. For motion for reconsideration  | 50.00  |
| 3. for petition/request for reclassification/variances   | 500.00 |
| This includes the cost of reclassification proceedings, such as production/reproduction of maps and other documents; public hearings and publications which shall likewise be charged to the account of the applicant/proponent. |        |
| 4. For filing complaint (except those involving pauper Litigant, this shall be free of charged   | 300.00 |

b) Processing Fee – for approval of application for locational clearance whether the project or activity to be undertaken is conforming of non-conforming with the zoning ordinance, laws or rules and regulations, in accordance with the following schedules :

- |  |                                    |
|--|------------------------------------|
| 1. Residential (single detached and duplex type)   | 0.50 per sq.m. of total floor area |
| 2. Commercial Establishments including apartments, Mass housing, townhouses, constructed primarily For profit purposes | 1.00 per sq.m. of total floor area |
| 3. Industrial establishments: Heavy  | 1.50 per sq.m. of total floor area |
| 4. Institutional (schools, hospitals, etc.)  | 0.50 per sq.m. of total floor area |
| 5. Memorial Parks/Cemeteries   | 0.50 per sq.m. of total floor area |
| 6. Agro-Industrial: Manufacturing  | 1.00 per sq.m. of total floor area |
| Non-manufacturing  | 0.50 per sq.m. of total floor area |
| 7. Telecommunications/Tower  | 1.00 per sq.m. of total floor area |
| 8. Billboards  | 0.10/0.30 sq.m                     |
| 9. Yards utilized for industrial purposes  | 0.50 per sq.m. of total land area  |
| 10. Yards utilized for commercial purposes   | 0.30 per sq.m. of total land area  |
| 11. Reclamation projects   | 0.10 per sq.m. of total land area  |
| 12. All types of renovation  | 50% of the above prescribed rate   |

Provided, that commercial activities and auxiliary uses, that form part of a residential building or customarily conducted in dwelling houses, shall be treated as application for the construction of the residential house and shall pay the amount corresponding to such use, except when the maximum floor area devoted to such commercial activities or auxiliary use, exceeds twenty-five percent (25%) of the total floor area of the whole residential building.

**SECTION 2. TIME OF PAYMENT.** The prescribed processing fees shall be paid to the Municipal Treasurer before any development, construction or renovation projects is lawfully begun or pursued within the territorial jurisdiction of the Municipality, otherwise, a surcharge of 25% thereof shall be imposed, plus and

interest of 2% per month for non compliance of the above until the fee is fully paid.

**SECTION 3. EXEMPTION.** Except for government owned or controlled corporation, all government projects, whether national or local are exempt from the payment of the prescribed fees; provided, however, that the locational clearance must be secured prior to the finalization of the plans and issuance of the corresponding building permit.

**ARTICLE 38. – REGULATION ON GARBAGE COLLECTION CONTROL, AND DISPOSAL SYSTEM, PRESCRIBING FEES THEREON –**

**SECTION 1. JURISDICTION.** The provisions of this Article shall be applicable within the entire territory and jurisdiction of the Municipality.

**SECTION 2. AREAS OF COLLECTION AND DISPOSAL.** The areas of collection and disposal of garbage and other refuse shall include the Poblacion and those barangays, sitios, subdivisions, settlements, or group buildings, the feasibility of operation of the service of which shall be determined by the Municipal Engineer duly approved by the Sangguniang Bayan, through the recommendation of the Municipal Mayor for the purpose of this Article, the following are the garbage collection areas:

(Designated places within the Municipality)  
By the Sangguniang Bayan

**SECTION 3. GARBAGE DEFINED.** The word "Garbage" as used in this ordinance shall include the refuse of animal or vegetable matter or food supplies as were intended for human food but have been rejected for such use, waste or used papers, posted cards, woven materials, straws, wood, hush, metal, cans, broken glass or porcelain, loose or decayed materials, dirt like substance, sweepings, and cutting and waste products or materials of manufacturing establishments and construction work, including all matters already completely abandoned and considered as waste by the owner and thrown outside the residential, warehouse and/or manufacturing premises of the owner.

**SECTION 4. LARGE OR UNUSUAL QUANTITIES OF RUBBISH, REMOVAL AND ADDITIONAL FEE REQUIRED.** Whenever there are large or unusual quantities of rubbish or trade refuse to be removed from any private buildings, premises or place, the occupant, thereof shall notify the Municipal Engineer at least twenty-four hours before removal is necessary, to collect such rubbish or trade refuse, in order that proper transportation may be furnished for the same.

An additional special garbage collection fee shall be collected for large and unusual quantities of garbage and other refuse for one truckload in the amount of Five Hundred Pesos (P500.00) per truckload or a fraction thereof.

**SECTION 5. SPECIAL COLLECTION OF REFUSE, PERMIT AND ADDITIONAL FEE, REQUIRED.** Upon previous permits obtained from the Office of the Municipal Mayor, daily collection or refuse from within the compound or premises of any industrial, commercial business or other establishment may be allowed when it is convenient due to the nature of the refuse or lack of sidewalk/space where the establishment can place their refuse receptacles or at the street edge subject, however, to the condition that such special collection service shall be allowed only when applied for and party or parties concerned shall make an additional monthly service fee of Fifty (50.00) Pesos, in addition to the fee schedule and that the refuse shall be contained in appropriate receptacles.

**SECTION 6. DISPOSAL.** Time to place receptacles on sidewalk. It shall be the duty of the occupant of every building, premise or place of business to have receptacles for garbage or rubbish placed on the outer edge of the sidewalk each day, or at the edge of the street if there is no sidewalk, at such time, not earlier than one (1) hour before collection as may be directed by the Municipal Engineer, provided, that upon previous permit secured from the office of the Municipal Mayor, industrial, commercial, or business establishments may place their receptacles outside their places of business earlier than 8:00 o'clock P.M. but not before 4 o'clock post meridian, when such industrial, commercial or business establishment can satisfactorily show to the Municipal Mayor, that their closing hours are before 8:00 o'clock P.M. and their refuse consist of rubbish only which includes waste or other used papers, pasteboards, woven materials, cutting or metallic vessels, broken glasses or porcelains or the like, subject, however, to the condition that the receptacles to be used must be without leakage with appropriate cover and the design of which is approved by the Municipal Engineer, that when the receptacles are outside, they shall be placed on the sidewalk in the manner that they will not in any way cause obstruction to the pedestrians and the free flow of traffic and that no putrefying, decaying or odorous matter shall be placed in the receptacles.

**SECTION 7. GARBAGE RECEPTACLES.** All business establishments, offices, eateries, restaurants, hotels and commercial entities are required to use plastic bags as garbage receptacles in disposing of their garbage.

**SECTION 8. PROHIBITION ON DISPOSAL.** As soon as the garbage wagon or vehicle is loaded, it must be driven at once to the specified place of disposal and no account shall it be allowed to stand in the vicinity of any human habitation, schoolhouses, or place of assembly. All such materials must be disposed of within twelve (12) hours after collection.

**SECTION 9. GARBAGE FEES.** There shall be paid to the Municipal Treasurer a yearly garbage fee before a permit or license can be issued by the Municipal Mayor for the business, trade, or occupation, including lodging or boarding houses, in places designated by the Sangguniang Bayan and where garbage

collection and disposal services by the Municipal Government is available, in accordance with the following schedule:

1. BUSINESS TRADE OR OCCUPATION AND OTHER ESTABLISHMENTS

	Annual Tax Due
A. BANKS	
1. Banks, Banking Institution, Savings, Loan Association, Investment Houses, and other financial institution	1,000.00
B. INSURANCE COMPANIES	
1. Insurance companies, agencies, adjusters	600.00
C. BARS	400.00
D. CLUBS	
1. Day and Night Club	500.00
2. Night Club	400.00
3. Family/Super or cocktail lounges	300.00
E. BOOKING OFFICES	
1. Airlines and establishment of booking offices and shipping agencies	500.00
2. Stevedoring or arrastre with operating equipment less than 500,000.00 or without equipment	200.00
3. Stevedoring or arrastre with operating Equipment valued at 500,000.00 or more	400.00
F. CONSTRUCTIONS	
1. Construction of offices	150.00
2. Construction of offices providing labor only	150.00
3. Residential buildings	